

# Community College Educational Master Plan (EMP) Table of Contents (TOC) – Abbreviated Sample

- President’s Message
- Acknowledgments
  - College Executives / Officers
  - Educational Master Plan Committee Members
- Executive Summary
- Introduction
- College Profile
  - College History
  - Mission
  - Vision
  - Core Values, Diversity Statements
  - Native Land Acknowledgments, Distinctive Partnerships, etc.
  - College Fast Facts
- State Context
  - Vision 2030
  - New State Initiatives
- College Planning Model and Process
  - Role of the EMP in College Planning
  - Program Review
- EMP Development Process
  - EMP Committee Purpose, Structure, Membership, etc.
  - EMP Phases and Timeline
  - Development Process
- Data Portfolio
  - Internal Environmental Scan
    - Students and Student Success
    - Staff
  - External Environmental Scan
    - National Context
    - State Context
    - Regional and District Context
  - Labor Market Analysis
  - College Surveys
- Trends and Planning Assumptions (National, State, Regional and District)
- Listening Sessions and Emergent Themes
- Key College Initiatives (Guided Pathways, Enrollment Management, Student Equity Plan, etc.)
- Pathway Visions and Program Planning
- Challenges and Opportunities
- Educational Master Plan Framework
- EMP Goals and Objectives
- Integrated Planning
  - EMP Alignment with Other Planning Efforts
- Next Steps: Implementation and Accountability
- Summary / Conclusion / Recommendations
- Appendices (Data charts, scans, etc.)