

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

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June 5, 2015

**TO:** SSSP Coordinator  
Chief Student Services Officer

**FROM:** Denise Noldon, Interim Vice Chancellor  
Student Services and Special Programs Division

**SUBJECT:** Student Success and Support Program Plan and Budget Review

The purpose of this letter is to provide the status and feedback of your college's 2014-15 Student Success and Support Program (SSSP) Plan and Budget as submitted for review. The information provided is based on a peer review of the plan conducted from March 16-18, 2015. Thirty representatives of key constituent groups from the California Community Colleges comprised the review panel. Each plan was reviewed by a three member team. The plans were categorized into three groups: approved; approved with notations; and disapproved.

The status of your SSSP plan is **approved with notations**. Your plan generally complies with SSSP mandates and guidelines; however, the following compliance or inconsistent items are noted:

- Unallowable match
- Positions/Items listed on Budget Plan are not contained in Program Plan
- Unallowable expenditures on Budget Plan

These items need to be addressed and corrected on your 2015-16 SSSP Plan and Budget. The attached completed review form includes comments from the review team. Review the noted expenditure concerns against the Funding Guidelines to ensure compliance. You are not required to resubmit a 2014-15 Plan or Budget; however, any unallowable expenditure must be corrected on the college's 2014-15 Year-End Report. If you make adjustments to your budget, keep in mind that any new expenditure not included in your submitted plan requires Chancellor's Office approval.

The Chancellor's Office recognizes and appreciates the significant effort required by the colleges and districts to comply with the new mandates for SSSP under the Student Success Act. Furthermore, the Chancellor's Office wants to ensure that SSSP plans and budgets are focused on the provision of core services as outlined in title 5 sections 55500 – 55534.

If you have questions about the review process or your approval status and implications for your SSSP plan, do not hesitate to call Mia Keeley at (916) 323-5953 or by email at [mkeeley@ccco.edu](mailto:mkeeley@ccco.edu). You may also contact Chris Graillat at (916) 322-7988 or [cgraillat@ccco.edu](mailto:cgraillat@ccco.edu).