

Foothill College Inter Club Council (ICC)

Agenda

_____ Date/Time: Tuesday, 3 p.m. November 3, 2020

Location: Virtual Toyon Zoom Room

1. **Roll Call**
2. **Open Forum (2 minutes per announcement for public, clubs go at the end)**
3. **Approving Minutes**
 - a. **Meeting Minutes for October 27th**
4. **ASFC and Inter-Club Council Executive Report**
 - a. General housekeeping reminders :)
 - b. **Reminders:** All reactivation forms and constitutions due November 2nd. To be reactivated and have forms on the agenda please send them 24 hours in advance. (Meaning the last time to turn in forms is every Monday at 3 p.m.)
 - c. Please send to asfc.joshuac@gmail.com
5. **Advisor Report**
 - a. ASFC advisor *Erin Ortiz* will give updates on district-related information and ICC reminders (ortizerin@foothill.edu)
6. **Activation/Reactivation Forms (Discussion/Action)**
 - a. Clubs can not reactivate after the 5th week of ICC. (The chair of ICC can make exceptions). The Activation/Re Form is located at:
<https://app.smartsheet.com/b/form/1dda58a45a8a424ab3305f5c7132040c>
7. **Activity Petitions (Discussion/Action)**
 - a. To hold an event, active clubs must submit an activity petition **1- 4 weeks** before the date of the event. ALL events (and meetings) are online only currently and field trips are currently frozen. Activity Petition forms can be found online. Please see Erin Ortiz for preliminary planning and approval for your activity. Most information about clubs can be found online at:
<https://app.smartsheet.com/b/form/2839e6989bdf48808a1e0ea8beac2d87>
 - b. **Club Day Discussion & Reminders (30 Minutes)**
8. **Fund Requests (Discussion/Action)**
 - a. New clubs at Foothill College automatically get an account opened for them and receive \$50 (One-time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for online-only events, must include minutes, expense list, fund request, and activity petition form), and \$1000 (ICC Project Fund for any large events,

requires 4 weeks advance notice and include cost list, minutes, form required). Currently, there are NO reimbursements for unofficial events and meetings as all meetings and events are online only. The Fund Request Form can be found at: <https://foothill.edu/clubs/funding.html> and a list of club balances are located at <https://foothill.edu/clubs/pdf/all-club-project-activity-account9-27-19.pdf>.

b. For more information about your account, contact:

tramblekamara@foothill.edu

c. **ICC Finance Updates**

9. Club Reports / Open Discussion Forum (1 minute per report)

a. All ICC members reporting on agenda items or club-related businesses can report during this time.

10. Announcements (3 minutes per announcement)

a. This section of the agenda is reserved for announcements.

11. Adjournment

a. Meeting will be adjourned by the chair

Agenda created by

Fatai Heimuli,

asfc.fataih@gmail.com