

Constitution for Foothill InterVarsity Christian Fellowship

Article I. Foothill InterVarsity Christian Fellowship

Section 1.01 — The name of the club shall be the **Foothill InterVarsity Christian Fellowship**.

Article II. Purpose of the Club

Section 2.01 — We are a Christian community at Foothill (closely connected with the InterVarsity clubs at De Anza and West Valley)! We welcome people of all backgrounds to study the Bible together, while having fun, building community on our college campuses, and serving the surrounding community with the love of Jesus.

Article III. Membership and Dues

Section 3.01 — Any Foothill College student with a current Owl Card (Student ID) can join club meetings and is eligible to become a voting member of the club.

Section 3.02 – A voting member is someone who has attended two meetings or activities in the two weeks before the meeting at which voting takes place.

Section 3.03 — Individuals who are not current Foothill College students are allowed to join meetings and participate in the club but cannot vote.

Article IV. Qualification and Election of Officers

Section 4.01 — Any voting member of the club (see Section 3.02) who agrees with the InterVarsity statement of faith is eligible to run for an elected officer position.

Section 4.02 — Elected officers are ICC representative and President

Section 4.03 — Elections shall be held yearly and all officers must obtain a simple majority in order to hold that position. An election for a vacant position may be held at any other club meeting.

Section 4.04 – Elections may be in-person or virtual via social media or video/voice call. The outcome shall be recorded in the minutes of that meeting or the next meeting by the President or ICC representative. Voting can be done absentee (within a week) through social media to which all voting members have access. Results will be recorded in the minutes of the next meeting.

Section 4.05 — Elected officer positions roll over from the previous term unless other club members would like to run for elected positions, in which case an election is held for all positions that are challenged. (See 4.03)

Article V. Duties of Officers

Section 5.01 — President

- a. Calls regular and special meetings of the planning team.
- b. Prepares the agenda and keeps minutes of meetings or delegates this responsibility to another member
- c. Oversees or delegates all project and committee activities and /or members
- d. Assumes or delegates the duties of the ICC representative if he/she is unwilling or unable to do so until an election is held
- e. Must agree to InterVarsity's Statement of Faith

Section 5.02 — ICC Representative

- a. Attends and votes at all ICC meetings.
- b. Regularly communicates with the faculty/staff advisor of the club.
- c. Prepares and submits all paperwork to ICC (including but not limited to Club Activation, Activity Petition, Fund Request, and Room Request).
- d. Reports information from ICC meetings to the club when necessary.
- e. Manages yearly budget as necessary
- f. Must agree to InterVarsity's Stament of Faith

Section 5.03–Secretary (appointed as needed by the President)

- a. Keeps and distributes accurate minutes, usually recorded informally in the agenda.
- b. Meetings may include members of other schools but any voting not done through social media (see above) for each school will be taken and recorded separately in the minutes.

Section 5.04 — Marketing Director (Appointed as needed by President)

- a. Manages outreach and social media accounts for the club.
- b. Creates and posts promotional material for club activities and events.

Article VI. Replacement of Officers

Section 6.01 — Any voting member who agrees to InterVarsity's Stament of Faith may volunteer for an empty position until a new election is held. Or, see 4.05

Article VII. Faculty/Staff Advisor

Section 7.01 — An advisor shall be a faculty or staff member of the Foothill-De Anza Community College District and be the signer on the club account.

Section 7.02 — The advisor should be present (physically or virtually) at any meeting or included in any social media poll or string at which the constitution is approved, elections occur or absentee votes of members are reported and recorded in minutes. (See 4.04) If the advisor is not available for the

meeting, the advisor must approve of any results after the meeting making sure they approve of any election results, any motions that involve money from the school or reservations of facilities at Foothill. The advisor can choose to veto any vote of the club or refuse to approve of any petition/funding request.

Article VIII. Meetings

Section 8.01 — Meeting times are decided by the President.

Section 8.02 — A quorum is any more than half of the voting members.

Article IX. Amendments

Section 9.01 — Amendments may be made whenever called for by the President or ICC representative or advisor .

Section 9.02 – Amendments must be approved by simple majority.