

CCC Communiqué

June 10, 2020

News & Announcements:

- ❖ **Resolution to Remove Honors Program Prerequisite Language:** On June 9th, CCC held a special meeting, in part to address the urgent matter of a resolution to remove the “Honors Institute participant” prerequisite from all Foothill CORs. This resolution was drafted based on guidance from the Honors Institute Course Prerequisite Ad Hoc Committee—see below for further information. CCC passed the resolution, which has been posted on [the CCC Policies & Resolutions webpage](#). The honors prerequisite removal will be effective fall 2020 quarter and will be published in a catalog addendum. This is an important topic that involves courses in almost every division across campus, so please contact your CCC Reps if you have any questions or concerns.

- ❖ **Upcoming Additions to Foothill GE:** On June 2nd, CCC approved applications from the Apprenticeship division to map the Plumbing Technology Apprenticeship Program courses to Foothill GE Area V—Communication & Analytical Thinking and Area VI—United States Cultures & Communities. These are part of an ongoing process to map this program to all seven Foothill GE areas. Once effective, any student who completes the full Plumbing Technology program will fulfill GE Areas V & VI.

- ❖ **New Course Proposals:** The following proposals were presented at CCC. Please contact your Curriculum Reps and/or the faculty author if you have questions or comments.

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| ENGL - Detective & Mystery Fiction | B. Armerding |
| LINC - Teaching & Learning with Google Apps for Education | C. Pereira |
| LINC - Physical Computing Fundamentals | C. Pereira |
| LINC - Fundamentals of Makerspace Design & Instruction | C. Pereira |
| LINC - Vector Based Graphic Design for Makerspaces | C. Pereira |
| LINC - Laser Cutter Fundamentals | C. Pereira |
| LINC - Vinyl Cutter Fundamentals | C. Pereira |

- ❖ **Honors Course Prerequisite:** At the June 2nd meeting, the chair of the Honors Institute Course Prerequisite Ad Hoc Committee, Scott Lankford, presented a report from the committee. The presentation described the committee’s process and findings and, most importantly, made five recommendations to CCC:
 1. Eliminate the current “Honors Institute participant” prerequisite, which is currently listed on and enforced for all Foothill honors courses
 2. Add a standard course description “footnote” to all Foothill honors courses
 3. Use established criteria from the UCLA Transfer Alliance Program (TAP) as a guideline for standardizing Foothill honors courses
 4. Add additional Methods of Evaluation to all Foothill honors courses
 5. Design a student course evaluation similar to the rubric used by Los Medanos College

Following Lankford’s in-depth and detailed presentation, the group engaged in thoughtful and lengthy discussion about how to best move forward, keeping the focus on student equity while also being mindful

of articulation-related processes and deadlines. The discussion concluded with the consensus that the CCC Team draft a resolution to approve the blanket removal of the honors prerequisite from all Foothill honors courses, effective fall 2020 quarter, to be presented at a special meeting of CCC on June 9th—see above for details regarding the outcome of this resolution. Again, this important topic has campus-wide effects, so please don't hesitate to contact your CCC Reps or the CCC Team if you have any questions or concerns.

Reminders:

- ❖ **The deadline for 2021-22 approaches!** *Friday, June 19th* is the deadline for new and updated curriculum for the 2021-22 catalog year. CORs must be in Instruction/Review1 status in C3MS, on or before this date, to ensure review by the Curriculum Coordinator for the 2021-22 catalog. Please be aware that your department and/or division might enforce earlier deadlines for local curriculum review. Contact your Curriculum Reps to make sure!

- ❖ **Additional Upcoming Curriculum Deadlines:**
 - *Monday, June 22nd:* Cut-off date for user access to COR editing functionality in C3MS
To prepare for our transition to CourseLeaf (our new curriculum system) we need to implement a cut-off date for COR edits in C3MS, so that we may prepare a final import of COR data to upload to CourseLeaf. Please check in with your CCC Reps for more details about this deadline