

CCC Communiqué

December 8, 2020

News & Announcements:

- ❖ **New Course Proposal:** The following proposal was presented at CCC. Please contact your Curriculum Reps and/or the faculty author if you have questions or comments.
HLTH - [Introduction to Community Health Work](#) R. Ryan
- ❖ **Certificates of Achievement:** On December 1st, CCC approved applications for four new Certificates of Achievement: Basic Pharmacy Technician; Pharmacy Assistant (Aide/Clerk); Air Conditioning Mechanic; Test, Adjust and Balancing (TAB) Technician. Each will be sent to the FHDA Board of Trustees for approval at an upcoming meeting.
- ❖ **Equity in our Curriculum:** At the December 1st meeting, CCC continued discussion of this important topic, including the results of a survey Eric sent to CCC members prior to the meeting. The group shared their thoughts on a possible modification to our course outline of record or new course proposal form, to include aspects of anti-racism and equity. And many expressed interest in hearing from a Foothill faculty member who has already gone through the process of updating courses using an equity mindset—the CCC Team hopes to bring in such a guest speaker when meetings resume next quarter. We will continue conversations about other ways to take action and make progress; please reach out to Eric or your CCC reps if you have any feedback or if you have a recommendation for our guest speaker—including yourself!
- ❖ **Credit for Prior Learning:** Kurt Hueg and Teresa Ong will be holding a meeting after the new year to discuss how to move forward with creating new opportunities for Credit for Prior Learning at Foothill. If you are interested in participating, please reach out to Kurt or Teresa.
- ❖ **Adding a Notification Step to our COR Workflow:** At the December 1st meeting, CCC discussed a suggestion that was made during CourseLeaf CIM training, to add a notification step at the beginning of our COR workflow that would alert all faculty in the associated department that the COR was being created or updated. This would not be an approval step, so no action by the department faculty would be required—it would simply be an FYI email. The group weighed the pros (e.g., increased visibility, especially since CourseLeaf CIM does not allow for COR "owners") and the cons (e.g., potential for faculty to receive a large number of these emails during Title 5 season), and the CCC reps have been asked to discuss the topic with faculty within their division so that CCC can make an informed decision when meetings resume.

Reminders:

- ❖ **Upcoming Curriculum Deadlines:**
 - *Tuesday, February 16th:* Deadline to submit local GE applications for 2021-22 to Mary (applications need to be approved by the Division CC) - *this year, applications still need to be submitted using the "paper" forms (not in CourseLeaf); please email Mary for a blank form, if needed*
- ❖ **Ad Hoc Groups:** We are still looking for faculty to serve on two Ad Hoc Committees created by CCC in the

spring: Curriculum Best Practices, Foothill General Education Process. Details about each are included in the approved proposals posted on [the CCC Policies & Resolutions webpage](#). If you are interested in participating in either group, please contact your CCC Reps or Eric.

**Wishing you a Safe and
Stress-free Winter Break**

