

Counseling Division Curriculum Committee Minutes

11/7/17

Attendees: Lety Serna, Evan Gilstrap, Fatima Jinnah

Guests: Leeann Emanuel

I. Approved Division Curriculum Minutes from 10/16/17

II. Recap of CCC Meeting

- Student Resource Center (SRC)- (2nd read- Approved)
 - Leeann and Ben Schwartzman made a proposal for SRC to be represented at CCC. Programs under SRC include DRC, Veterans, FEI, and Guardian Scholars. The SRC has experience and expertise in serving the diverse student populations listed above. Since their curriculum is spread over many divisions, they feel as though, there is no interest in advancing the curriculum. Courses under their purview would be Non-Credit, TTW, Community-Based and FEI. Please let us know if you agree or disagree with this proposal.
- Certificate of Achievement for Landscape Technician went through 2nd read- Approved
 - Has already been through PARC
- Reviewed Curriculum process with Kristy Lisle VP of Instruction

III. Counseling Content in Non-Credit Courses

- Different issues were brought up:
 - NCEL is a different population and do Counselors feel comfortable teaching Non-Credit ESLL courses
 - Discrepancy in pay level between credit and non-credit instructors.
- Finding out who oversees NCEL courses
- Reach out to Amy Sarver and the Language Arts CCC reps to attend our Division Curriculum meeting to discuss Counseling content in NCEL courses
- An idea of writing a resolution regarding CNSL content in courses outside the CNSL division was brought forth. This resolution would be brought to the CCC.

IV. Adding New Courses to CNSL Curriculum

- Research and Identify CNSL discipline courses offered at other Community Colleges to see if we might want to offer the same
- Informally get buy-in from other Counselors to see if they would teach a new course
- Lety will follow up on identifying on courses
- Invite Dokesha Meacham to Division Curriculum meeting to discuss non-credit course for probation students

V. Division Curriculum Committee Notes Process

- Agreed that once minutes are typed to send out in an email for approval by committee
- Once approved will send to Mary

VI. CRLP 73 for Area VII FHGE

- Goal is to add CRLP 73 to Area VII FHGE
- Identified requirements of what makes an Area VII FHGE course
- Determined aspects of CRLP 73 that would meet requirements

VII. Melon Scholars

- Humanities 1-7 now are articulated with USF

- USF wants students to have completed level 3 of a language other than English. This would equal level 5 at Foothill.
- Developing a progress report for Melon Scholars

VIII. CNSL 5

- Confirmed that CNSL 5 will be changing to 1 unit beginning Summer 2018

IX. Agenda Items for Next Meeting

- Adding New Curriculum to CNSL Discipline
 - Multicultural Counseling
 - Non-Credit for Probation