

**FOOTHILL COLLEGE**  
**College Curriculum Committee**

**Division Curriculum Committee Meeting Report: Nov 1 2022**

**Division:** LRC

**Date of Meeting:** Nov 1, 2022

**Attendees:** Chrissy Penate, and Micaela Agyare

**Course Updates & Actions:**

Date	Item	LRCCC Approval	Office of Instruction

- Review of last year's Title V Updates as per Mary and Allison's emails
  - NCCS 405:
    - Added NCEL 412, 422 & 437 to the list of courses in the description
      - Revised the first Course Objective to: Engage in discussions of cultural interest, practicing aspects of effective communication.
  - NCLA 407A, 407B & 407C:
    - We are gathering a SARS report with attendance data as additional evidence to attach to the application.
    - Revised first Course Objectives for 407A and 407B:
      - 407A: Practice all aspects of the application writing process from start to finish.
      - 407B: Practice all aspects of the resume writing process from start to finish
  - NCLA 407B:
    - Made the following changes to Methods of Evaluation section:
      - Reading and writing activities
      - grammar and sentence level exercises
      - Resume and cover letter drafts
  - NCLA 407C:
    - Added the following URL to the Writing Spaces book under Representative Texts:  
<https://writingspaces.org/>
- Review CCC meeting agenda and note items of likely interest for LRC.
- Report out items
  - Title V updates for tutoring courses
  - Foothill Inquires email and meeting?
    - Library has a meeting with the team on Nov 2.

**Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.