

**HSH Division Curriculum Committee  
Minutes  
Friday, January 24, 2025  
1:00 PM – 2:00PM  
HSH Conference Room 5212**

Item	Action	Presenter(s)
1. Welcome and check-in	Discussion	All
2. Updates from the CCC	Information <ul style="list-style-type: none"> <li>• <b>Brown Act Compliance:</b> The CCC is in full compliance with the Brown Act.</li> <li>• <b>New Degree Proposals:</b></li> <li>• Discussions are ongoing regarding the formulation of new degrees in Artificial Intelligence, encompassing both associate's and bachelor's levels.</li> <li>• Focus areas include AI applications in business and marketing.</li> <li>• <b>General Education Applications:</b> All applications will be reviewed by the entire committee.</li> <li>• <b>Common Course Numbering:</b> Efforts are underway to standardize course numbering, particularly challenging due to Foothill College's quarter system. The college is noted as one of three quarter system community colleges in the state, alongside the UC system, excluding Berkeley, and several private institutions. Most CSU system schools operate on semesters.</li> </ul>	Campbell, Draper
3. Approval of 11/15/24 minutes	Action <b>Motion to approve: M/S (Chan, St Ongle-Cole). Approved</b>	Campbell, Draper
4. New course proposal Pharmacology for the Dental Hygienist	Discussion/Action <ul style="list-style-type: none"> <li>• Proposes a new 1-unit course specifically tailored to dental hygiene students. Course covers medication uses, applications in dentistry, and side</li> </ul>	Chan

	<p>effects relevant to the field. The prerequisite course PHT 58 (Fundamentals of Pharmacology) will be dropped, and the proposed course will need to be completed prior to taking BIOL 300. No specific accreditation guidelines, but recognized need for specialized pharmacological knowledge in dental hygiene. New course proposal was approved with potential for additional units based on curriculum needs.</p> <p><b>Motion to approve: M/S (Draper, Lomeli). Approved</b></p>	
<p>5. New course proposal EMS F412: 12-Lead ECG</p>	<p>Discussion/Action</p> <p>This non-credit 12-Lead ECG course is designed to better prepare Foothill paramedic students and other health care professionals for clinical practice by providing essential advanced 12 lead ECG interpretation skills. Seeking fast track approval and will draft a memo to send to all relevant parties.</p> <p><b>Motion to approve: M/S (Chan, St Onge-Cole). Approved</b></p>	<p>Kurisu</p>
<p>6. <b>DMS course review</b> <b>DMS 50A, 53A, 53B, 53C</b> <b>DMS 54A, 54B</b></p>	<p>Discussion</p> <p>The DMS 50 series courses were discussed. These courses are officially structured to include lab components but predominantly operate as lectures. Discussed the need to revise the courses to more accurately reflect the actual delivery, including proposals to increase lecture units. The program currently exceeds the required 1680 lab hours, with a total of over 2000 hours. The next steps involve consulting with the curriculum coordinator, Ms. Vanatta, and verifying</p>	<p>Batool</p>

	with JRC-DMS to ensure that the updates will still align with their standards.	
<p>7. Title 5 course review</p> <p><b>DA 53A, 53B, 53C</b></p> <p><b>DA 62A, 62B, 62C</b></p> <p><b>DA 63</b></p> <p><b>DH 305C</b></p> <p><b>DH 305D</b></p> <p><b>DH 326B, 326C</b></p> <p><b>VT 70</b></p>	<p>Discussion/Action</p> <ul style="list-style-type: none"> <li>• Rolled back for revisions. No voting.</li> <li>• Rolled back for revisions. No voting</li> <li>• Rolled back for revisions. No voting</li> <li>• Title 5 updates, simple revisions to course description and formatting. Equity statement was added.</li> </ul> <p><b>Motion to approve M/S (Draper, Kurisu). Approved</b></p> <ul style="list-style-type: none"> <li>• Title 5 updates, simple revisions to course description and formatting. Equity statement was added.</li> </ul> <p><b>Motion to approve M/S (Draper, Kurisu). Approved</b></p> <ul style="list-style-type: none"> <li>• Rolled back for revisions.</li> <li>• Title 5 updates, simple revisions to course description and formatting. Equity statement was added.</li> </ul> <p><b>Motion to approve M/S (Draper, Chan). Approved</b></p>	<p>Stanna</p> <p>Chan</p> <p>Chan</p> <p>Chan</p> <p>St Onge-Cole</p>
8. HSH CC 2025 meeting schedule	<p>Discussion</p> <p>Next Meeting: 2/21/25</p> <p>9:00AM Room 5212</p>	Campbell, Draper
9. Good of the order		

10. Adjournment		Campbell, Draper
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**Attendees:**

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative  
Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative  
Angelica Lomeli: Instructor, EMS Department  
Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative  
Zenaida (Pia) Staana, Acting Director of Dental Assisting Program  
Patti Chan, Program Director, Dental Hygiene  
Ailya Batool, Program Director, Diagnostic Medical Sonography  
Glenn Kurisu, Program Director, EMS department

**Minutes recorded by: Glenn Kurisu**