

**HSH Division Curriculum Committee**  
**Minutes**  
**Friday, June 6, 2025**  
**HSH Conference Room 5212**  
**12:30PM**

<b>Item</b>	<b>Action</b>	<b>Presenter(s)</b>
1. Welcome and check-in	Discussion, department check-ins	All
2. Updates from the CCC	Information Minimum grade, still talking about it. Any curriculum topics discussed at the college level? Proposing a new course for GE's, grade inflation. All c's vs, having one D grade.	Campbell, Draper
3. Approval of 5/23/25 minutes	Action <b>Motion to approve: M/S (St Onge-Cole, Chan)</b> <b>Approved</b>	Campbell, Draper
4.		
5. New certificate of achievement proposal: Emergency Medical Technician	Discussion/Action <b>Motion to approve: M/S (St Onge-Cole, Campbell)</b> <b>Approved</b>	Kurisu
6. New certificate proposal: 12-Lead ECG Interpretation (EMS 412, EMS 413, EMS 414)	Discussion/Action <b>Motion to approve: M/S (St Onge-Cole, Campbell)</b> <b>Approved</b>	Kurisu
7. New course proposals:  Noncredit AHS 452          Stand-alone courses: EMS 60C, EMS 61C, EMS 62C	Discussion/Action Noncredit version of medical terminology AHS 52 <b>Motion to approve: M/S (St Onge-Cole, Draper)</b> <b>Approved</b>          <b>Motion to approve: M/S (St Onge-Cole, Draper)</b> <b>Approved</b>	Kurisu

Noncredit RT 73	Noncredit version of RT 73, focusing on hands-on clinical component of mammography. <b>Motion to approve: M/S (St Onge-Cole, Draper)</b> <b>Approved</b>	Campbell
8. Title 5 course review	Discussion/Action	
DA 51B	Revised the course objectives to better align with the course content, added an equity statement, and made minor revisions throughout. <b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b>	Staana
DA 85	Prepares students for the practical exam. Revised the course description and objectives to better align with the course content, added an equity statement, and made minor revisions. Included acronyms where appropriate. <b>Motion to approve: M/S (St Onge-Cole, Chan)</b> <b>Approved.</b>	
DA 60 A	Revised the course objectives to better align with the course content, added an equity statement, and made minor revisions throughout. <b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b>	
DA 60 B	Revised the course objectives to better align	

	<p>with the course content, added an equity statement, and made minor revisions throughout.</p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p>	
DH 330	<p>Revised the course description and objectives to better align with course content. Included an equity statement, revised lab content.</p> <p>Submitted to workflow and under review.</p> <p><b>Pre-approved by HSH CC pending the revisions to the methods of evaluation.</b></p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p>	Chan
DH 50	<p>Revised the course objectives to better align with the course content, added an equity statement, and made minor revisions throughout.</p> <p><b>Motion to approve: M/S (Campbell, Chan)</b> <b>Approved</b></p>	
DH 302	<p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made</p>	

<p>DH 304</p>	<p>minor revisions. Course is lecture, no lab.</p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p> <p>Revised the course description and objectives to align with course content. Included an equity statement and made minor revisions. The course consists of a 1-hour seminar with the remaining hours dedicated to lab sessions.</p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p>	
<p>DH 308</p>	<p>3-hour lecture and 3-hour lab. Revised the course description and objectives to align with course content. Included an equity statement and made minor revisions.</p> <p><b>The course was rolled back to correct numbering but was pre-approved pending these revisions.</b> <b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p>	
<p>DH 332</p>	<p>Revised course description and course objectives and aligned</p>	

RT 54B	<p>them with course content. Included an equity statement and made minor revisions.</p> <p><b>The course was rolled back to correct numbering but was pre-approved pending these revisions.</b></p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b></p> <p><b>Approved</b></p>	Campbell
PHT 50	<p>This course was updated from 2 to 3 units. Expanded content and added objectives. Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Chan Approved</b></p>	Su
PHT 51	<p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Chan)</b></p> <p><b>Approved</b></p> <p>Approved for distance learning effective Fall 2025. Minutes from</p>	

	<p>5/23/25 meeting were revised to reflect the change.</p> <p><b>Motion to approve: M/S (St Onge-Cole, Kurisu)</b> <b>Approved</b></p>	
PHT 54B	<p>Revised course description and course objectives and aligned them with course content. Fixed numbering. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p>	
PHT 55 A	<p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p>	
PHT 64A	<p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p>	
PHT 64B	<p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p>	

PHT 200L	<p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p> <p>Revised course description and course objectives and aligned them with course content. Included an equity statement and made minor revisions.</p> <p><b>Motion to approve: M/S (Campbell, Kurisu)</b> <b>Approved</b></p>	
9. HSH CC 2025 fall meeting schedule	<p>Information/Discussion</p> <p>No dates for fall were decided</p>	Campbell, Draper
10. Good of the order		
11. Adjournment		Campbell, Draper

**Attendees:**

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative  
Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative  
Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative  
Zenaida (Pia) Staana, Acting Director of Dental Assisting Program  
Patti Chan, Program Director, Dental Hygiene  
Glenn Kurisu, Program Director, EMS Department

**Minutes recorded by: Glenn Kurisu**