

Proposal for Foothill Academic Senate Committees 2021-22

Background

As stated in the [Foothill College Academic Senate Constitution](#), “The Academic Senate shall have as many committees as are necessary to fulfill the purposes and functions of this organization as outlined in pertinent sections of the Constitution. A list of these committees will be presented at the first meeting of the Executive Committee in the spring quarter.” As a reminder, the “purposes and functions of this organization” are to: “provide the Foothill College faculty with a formal, representative voice on matters affecting the operation and welfare of the college, and to give the Foothill College faculty a formal and effective procedure for participating in the formation of college and district policies on academic and professional matters.”

Our constitution, not yet updated in this area, further states: “The Executive Committee may establish committees consistent with its objectives and responsibilities in Article II and District Board Policy #2223 which defines Senate areas of primary reliance and joint development:

Primary Reliance Areas are:

- (1) Curriculum and general education
- (2) Program specific and degree requirements
- (3) Grading policies
- (4) Standards regarding student preparation and success
- (5) Policies for faculty professional development activities

Such committees may include, but are not limited to, the Curriculum Committee and the General Education Committee.

Joint Development areas are:

- (1) Units for degrees and certificates
- (2) Educational program development
- (3) Government structures as related to faculty roles
- (4) Faculty involvement in accreditation
- (5) Policies for program review
- (6) Processes for institutional planning and budget development

Examples of such committees are the Accreditation Self-Study Committee and campus and district budget committees and program review committees.

We have not engaged in the practice of (re)-affirming subcommittees of the senate in many years.

Proposed Foothill Academic Senate Committees for 2021-22

| Committee Name | Function/Purpose | Reporting Structure | Chair(s) | Target Membership | Type/Status |
|--|--|--|--|--|--|
| College Curriculum Committee (CCC) | Establish and approve campus-wide curriculum policies; approve new degrees and certificates; oversee general education requirements | Autonomous (directly to BOT) | Eric Kuehnl & Kurt Hueg | Division representatives | Active Standing Committee |
| Committee on Online Learning (COOL) | Identify and address the specific needs of online faculty and students; ensure quality online instruction and student services in areas of faculty primacy; provide a faculty voice to college-wide planning and implementation of online learning initiatives, including the Distance Education Plan; work directly with Online Learning staff in the support of online faculty and students. | Independent (Recommendations go to/through Exec) | Kerri Ryer and Lene Whitley-Putz | Division representatives | Active Standing Committee |
| Election Committee | Coordinate senate elections (notify faculty of positions, recruit & confirm nominees, run elections & confirm results) | Reports to Exec | Vacant (member of Exec but not a senate officer) | Min. 2 other senators from different divisions | Functional Subcommittee of Exec Annual/ temporary (January – May) |
| Senate Scholarships Committee | Manage annual senate scholarship program | Reports to Exec | Vacant | ? | Functional Subcommittee of Exec Annual/ temporary (November – May) |

| Committee Name | Function/Purpose | Reporting Structure | Chair(s) | Target Membership | Type/Status |
|--|--|----------------------------|------------------------------|-----------------------------------|--|
| Senate Constitution Workgroup | Update senate constitution as needed; create a separate senate by-laws document | Reports to Exec | Kathryn Maurer & Bob Cormia | Senators from different divisions | Ad-Hoc Workgroup of Exec <i>Currently on Hold</i> |
| Program Creation/Program Discontinuance Workgroup | Establish consistent and clear policies and protocols for the approval of new programs (and define program), and for the discontinuance of programs | Reports to CCC & Exec | Eric Kuehnl & Kathryn Maurer | Division reps? | Ad-Hoc Workgroup of CCC/ Active with target sunset date of May 2022 |
| Faculty Recognition Committee – New! | Plan for the annual PT Faculty Celebration event; Publicize and generate nominations to the ASCCC awards programs; Consider other opportunities to recognize faculty (e.g. senate award program, newsletter, senate recognition of tenure, retirement, etc.) | Reports to Exec | Vacant | ? | Proposed Standing Committee |
| Professional Development Committee – New! | TBD | TBD | Carolyn Holcroft? | Division reps? | Proposed Standing Committee |
| Title TBD (Paul needs a moment) – New! | Support for the creation, assessment and reporting of SLO's, PLO's and ILO's; academic integrity standards, policies and support for authentic assessment (In Senate Priorities document called the "Effective Pedagogy Committee") | TBD | Paul Starer? | ? | Proposed Standing Committee |