Foothill College Academic Senate
2021-22 Academic Senate
Temporary Rules of Decorum for Public Comment at Academic Senate Meetings

We welcome and respect our obligation to a transparent and open public process and are therefore mindful that some ground rules and time limits are important to facilitate this process.

Public Comment on Non-Agenda Items:

Any member of the public (any attendee who is not a voting member of the Executive Committee of the Academic Senate) who wishes to comment on non-agenda items may do so by placing your name in the chat only during the period when the chair calls for speakers. Comments are limited to no more than 5 minutes, and may be limited to 3 minutes depending on the number of speakers who wish to address the senate.

Public Comment on Agenda Items:

Any member of the public (any attendee who is not a voting member of the Executive Committee of the Academic Senate) who wishes to comment on an agenda item may do so by placing your name in the chat only during the period when the chair calls for speakers. Comments are limited to no more than 3 minutes, and may be limited to 2 minutes depending on the number of speakers who wish to address the senate. We ask for everyone's understanding of the need to strictly limit the time to ensure the senate can conduct its business.

We will hear first from members of the community at large, including Foothill alumni and colleagues from De Anza and Central Services. We will then invite those currently affiliated with the college to speak in this order: current students, classified professionals, administrators and then faculty.

We will then close public comment and the remaining time will be given to presentation, discussion and debate of the agenda item by voting members of the Academic Senate Executive committee. We would like to remind all participants of our meeting norms regarding the Chat feature of Zoom, and if those norms are being violated, we will have to close the chat.

During discussion and debate among executive committee members, priority to speak will be given first to members of the committee that have not already spoken. Voting members of the executive committee will not have a time limit.