

Academic Senate Approved Minutes January 9th, 2023

Meeting called to order at: 2:09 p.m.

Roll call (Cormia)

Voltaire Villanueva (President)	(4006)
Jordan Fong (Executive Vice President)	(4006)
Eric Kuehnl (Vice President of Curriculum)	Online
Robert Cormia (Secretary/Treasurer)	Online

APPR

Brian Murphy Online

BSS:

Mona Rawal (4006, arrived 2pm)

CNSL:

Luis Carrillo (4006)

Tracee Cunningham Online

DRC/VRC:

Mayra Palmerin-Aguilera Online

FA/Comm

Ché Meneses (4006)

Kate Jordhal Online

HSH:

Rachelle Campbell (absent)

KA:

Katy Ripp Online

Kelly Edwards Online

LA:

Stephanie Chan (4006)

Rocio Giraldez Betron (absent)

LRC:

Kimberly Escamilla Online

Mary Thomas Online

STEM:

Sara Cooper (4006)

Matthew Litrus Online

PT Reps: Vacant

Other Members:

ASFC:

Skye Bridges (absent)

Classified:

Janie Garcia Online

FacAssoc:

John Fox (4006)

Prof. Dev.:

Carolyn Holcroft (absent)

Chair of COOL:

Kerri Ryer Online

Dean of Equity:

Ajani Byrd Online

President's Cabinet:

Kurt Hweg (4006)

Guests: Amy Leonard (Guided Pathways), Allison Herman (RSLs), Ken Horowitz (online, public), Bernadine Fong (4006)

Agenda was approved by consensus (John Fox, first, Sara Cooper, second)

Minutes from December 5th 2022, were approved (with changes from Kerri Ryer) (Stephanie Chan, first, John Fox, second) Kate Jordhal abstained

Consent calendar was approved by consensus with additions listed below

FT faculty for photography search committee, Kate Jordhal, Cynthia Brannvall, Jordan Fong added to the consent calendar (Sara Cooper, first, Kate Jordhal, second)

Cormia acknowledged online attendance for the meeting provided safety of faculty during the storm, while providing access to the meeting.

Regular business

Bernadine wished everyone a happy (Lunar) New Year, an exciting quarter, with a new College president coming on board April 1, 2023. We will provide a warm welcome; several meetings have already occurred for onboarding, with winter quarter being a transitional quarter, and 17 full-time faculty search committees. Luis asked what the inauguration ceremony for the new president might be? Bernadine commented it would be less formal. She is currently the VPI at Los Positas College. Bernadine's goal in spending time with her is giving her as much information as possible in getting her started at Foothill.

We will try to get as many loose ends together as possible before she starts in April. Making sure that budgets are in place, making sure hiring committees are together. Bernadine stressed it's important for everyone to get to know the new President, and for her to get to know all of us.

The new president will be meeting with all of the governance groups. With every campus, there are always issues, for instance productivity and enrollment. We have a facilities master plan (on paper) but there are a number of big ticket items that have come up, e.g. the swimming pool.

Bernadine commented that enrollment looked good, but costs are higher than anticipated, we're trying to finish the year with less of a deficit. Kurt commented the 1320 costs are higher than anticipated. We're up about 500 head count, productivity is around 460, where we were in fall, what is a realistic number? Trying to get face to face classes back on campus. We're spending more from one time funds than anticipated, and need to get costs in balance. This "budget management" will begin in earnest in summer. Trying to serve the needs of in person and online courses, but there won't be room for additional late start classes at this point. Winter schedule is good, but costs are higher than anticipated. It's really more about next year than this year.

Sara asked what "truing up the budget" would look like, and how faculty can participate? Kurt commented that in winter we ended up about 10% higher in costs than desired. Bernadine commented there is an equity issue and we should have more in person courses that are important for first time college students (first in family?).

#8 Part-time faculty representative vacancies

Voltaire stated we should try to solicit part-time faculty to serve as representatives, Sara added we should probably get some traction starting this quarter. We need a part time-faculty for winter, and an additional person for the remainder of Donna Frankel's term (ends in June 2024).

#9 Hiring procedures

Voltaire shared that we've been at a stalemate with De Anza over the hiring procedures document. We'd like to have student representation in the hiring committee. De Anza has made some progress on this topic, but we aren't yet at a point of agreement on this topic. De Anza is concerned about personal information (about candidates) that might end up with students. De Anza is comfortable with students in the teaching demonstration, but not in the screening process. Voltaire commented that not a lot of progress has been made in reaching an agreement. Sara asked for clarification that students would not be part of the hiring process for spring. Kurt commented that we have been inconsistent in how we've involved students in the past, and we should be consistent. It's still in negotiation.

Kate asked a question about part-time faculty hiring procedures. Kurt commented about equity and diversity implications. John Fox reminded that Foothill's academic senate is in favor of this.

Item #10

RSLs request for transcript recognition. This is about getting formal documentation that students have participated with RSLs. Allison is working with Ryker to recognize all students for participating in RSLs, not just the awardees. 150 students participated in this last year. Alison asserted that having recognition on their transcript would be important for students. Students would be required to officially present, and most students put in about 36 hours of effort for the RSLs project. If we moved on this, students could receive recognition for their efforts this spring. Janie asked about high school students who participated in RSLs, whether they'd get recognition from both Foothill and their high school, as they are dual-enrolled. This would appear on the transcript as a note, similar to how honors classes are recorded.

Kerri asked if students still have an option to participate in RSLs online, Allison answered yes, they are, for access. Kate also shared her support for this amazing project, and the importance of photography in RSLs. Voltaire also acknowledged the importance of transcription for RSLs.

Item #11 skipped (Carolyn not here)

Item # 12

Voltaire showed the 7-year planning calendar, and program discontinuance, or renamed as "program viability". Voltaire commented that the next few years will be of interest, and with budget concerns, the importance of having program viability measures in determining if a program should be continued. Cormia commented on CTIS discontinuance, which was driven by administrators, and nanoscience, which was driven by the faculty member. Janie commented on the importance of having data, such as from program review. Kurt commented that there is a process for program creation, but not for program discontinuance. Current program review process doesn't have any consequential components to it. Current process has a lot of input for data to reflect on, more than just "is it productivity"? What if a faculty can't make their load? These types of metrics need to be built into a process. Last year, Kathyen Mauer, Foothill Academic Senate president, asked "what is a program"? Voltaire commented that he's been talking with Anu, if we have two programs in the district, should we move one to the other?

Stephanie asked about the role of the Senate in program discontinuation, Voltaire answered that this is an opportunity for us to be involved. Sara asked about having a proposed process that we look at, or ask should we have a process that can be initiated. A clarification on the ask.

Bernadine commented this is an important time to look at this, the most important time to look at this (program discontinuance) is when you don't need to do it. When we talk about viability, what triggers that? Lack of student demand, or lack of a faculty member to teach the class. What are the basic guiding principles that should be involved? Faculty might help in crafting the operational guidelines, but perhaps administrators make the final decision on discontinuation.

Voltaire suggested that we look at the different models. Voltaire asked Eric about what the curriculum committee's vantage might be?

Item #13

Bamboo garden – withdrawn. Bernadine mentioned that there was a thought to rename it after Gordon Holler who founded it. Gordon is a very modest person and really didn't want to name it after him, so let's put this idea on hold.

There were no committee reports

Meeting was adjourned at 3:37 p.m. Next meeting is in two weeks on January 23.