



FOOTHILL - DE ANZA

COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT

"TO SERVE AND PROTECT"



Police Chief's Advisory Committee (PCAC)

Meeting Notes

May 19th, 2022, 4:00pm – 5:30pm

I. Welcome and Introductions

A. The FHDA Police Department is responsible for the Police Chief's Advisory Committee (PCAC).

The PCAC members are comprised of administrators, staff, faculty, and student representatives.

➤ *In attendance:*

Chief Danny Acosta – PCAC Chair, FHDA PD

Susan Cheu – Vice Chancellor Business Services

David Marasco – Foothill Academic Senate

Ajani Byrd – Dean of Institutional Equity, Diversity & Inclusion

Jim Nguyen – Faculty Association

Myisha Washington – Interim Vice

Chancellor, Human Resources

Kevin Strauss - FHDAPD POA

Bill Baldwin – Central Services Classified Senate

Simon Pennington – Associate VP of Community Relations & Marketing

Carla Maitland – Executive Assistant, VC of Business Services

Joy Garza – FHDAPD Training & Communications Manager

Joe Mauss – FHDAPD Records Supervisor

II. Approval of Minutes/Notes

➤ *Minutes are approved, no changes.*

III. 21-22 Academic Year Schedule

June 16, 2022

➤ *Chief Acosta; asked committee for topics that they would like discussed next year.*

IV. AB 481

A. BP 6870, AP 6870 Review

1. Timeline: 5/20/2022 CAC First Reading, 6/10/2022 CAC Second Reading, 6/13/2022 BOT (BP 7600) First Reading, 6/13/2022 (Post agenda item link to make those documents available on the police department website at least 30 days prior to any public hearing concerning the military equipment at issue.) 7/11/2022 BOT (BP 7600) Public Hearing, 8/01/2022 BOT (BP 7600) Second Reading.
2. FHDAPD Use of Force 300 Policy

- Chief Acosta; drafts of the District Board Policy and Administrative Procedure have been sent out to committee members for review. Drafts will be taken to the Chancellor's Advisory Council on 5/20/22.
- Jim Nguyen appreciated timeline for approval during the summer. Will the Police Department be submitting a new request for military equipment in the future?
 - Chief Acosta; unsure, it is a possibility in the future however, new PD requests will be determined by the need, if new technology develops that reduces injuries, equipment definitions, and what new equipment is on the market.
- Bill Baldwin; asked about status of the bean bag weapons.
 - Chief Acosta; this is the only piece of equipment we use and will request continued use.
- Susan Cheu; the first round of information going to the Board will be requesting continued use of the current equipment. Additional equipment would be submitted to the Board separately.
- Jim Nguyen asked where the definitions of military equipment are listed.
 - Chief Acosta; definitions are included in the Gov code 7070, 7071, 7072, also in supporting documents that will be submitted to the Board. Laws may change and equipment defined may change in the future.
- Susan Cheu; once the AP and BP drafts pass the Chancellor's committee, the BP & AP will have two readings. Once the 2nd reading is done, and public hearing, the Board will vote in August or September.
- Chief Acosta; for reference, Palo Alto PD posted their Use of Force policy and the AB481 military equipment information online for public access. FHDA PD will be posting our policies online soon.
- Bill Baldwin asked about timeline and approval process.
 - Chief Acosta; the timeline was extended due to the amount of work and time this project takes, however we will not be out of compliance.
- Jim Nguyen asked about the Use of Force policy and its relation to AB481.
 - Chief Acosta; it is a supportive document for the military equipment policy and part of the new law states that each department have a Use of Force policy. FHDA PD already has one in place and it is linked in the chat for review.
- Joy Garza ; AB 481 documents will be posted on the PD website 6/10/22 & 6/11/22.

V. Cameras and LPR's

A. Three Flock LPR cameras selected

B. Foothill Campus camera locations

- Chief Acosta; discussed various locations that cameras may be set up at De Anza College and Foothill College, shared screen for review of potential locations at both campuses. Meeting with the vendor next week to determine location specifics.
- David Marasco; positioning of some of the cameras at Foothill may create a blind spot by the bathrooms. Are there policies in place regarding how long video footage will be kept if there is no evidence of a crime.

- Chief Acosta; will review location issues further and these are not the final positions for the cameras. PD is currently writing a new policy addressing storage or video.
- Simon Pennington; agreed on policy review for storage and retention of videos. Will there be a camera near the Fountain at the entrance of Foothill College. This camera would see most of the vehicles coming on campus.
 - Chief Acosta; that location will be one of the areas for a LPR (License Plate Reader) for traffic entering and exiting Foothill campus.
- Susan Cheu; two/three part process, check locations for connectivity, second phase is installation, then review for updates functionality.
- Chief Acosta; Two LPRs will be set up at Foothill College. Both Los Altos Hills and the City of Cupertino have LPRs and they have been very helpful in solving a variety of cases.
- Joy Garza; On-campus cameras have 30, 60 or 90 day storage kept on the camera. LPR storage is cloud based and automatically deletes at 30 days. It is up to the administrator (PD) to download the video/still image and store internally. The FHDA PD draft policy will be to store the data for one year.

VI. Training and RSVP's

- A. Implicit Bias, Racial Profiling, Procedural Justice, Cultural Diversity (free) Training
 - **Tuesday, May 24th**, 8am - 5pm: **Foothill**, Toyon Room
 - **Wednesday, May 25th**, 8am - 5pm: **DeAnza**, Conference Room A Campus
- 1. Attendees: Police department with college administrators, faculty, staff, PCAC and team of POST certified instructors.
- 2. Course Description:

The Principled Policing approach emphasizes the tenets of 1. Show respect, 2. Give Voice (listening), 3. Be neutral and 4. Build trust (Procedural Justice) while also addressing the common implicit biases that can be barriers to these approaches (Implicit Bias can compromise our community banks and can compromise our officer safety). Law enforcement can improve trust and relationships between agencies and their communities by using these principles to evaluate their policies, procedures, and training within their departments. In addition, developing an understanding of these two concepts will enable law enforcement to improve safety and well-being for the public and law enforcement officers alike. The course covers instruction in "Principled Policing: Procedural Justice & Implicit Bias".
- Chief Acosta; Next week is the Principled Policing class that will be taught at both Foothill & De Anza campuses. There is room in both classes for more people, please RSVP.
- Joy Garza; encouraged members to attend. 8 spots available for both days, please respond if interested in attending or refer colleagues to attend.

VII. FHDA PD Community Forum

- A.** Wednesday, October 26, 2022, 2 - 4pm at De Anza Conference Room A/B
- B.** Objectives: Build dialogue and trust between the community and police department. Build and maintain partnerships, continuous working relationships. Open and effective communication to address various concerns. Welcome college community groups and members opportunities to learn about latest projects, programs, ask questions and give feedback. Frequency, Moderator, One topic at a time
 - *Chief Acosta; first open forum currently set for October 26 at De Anza College.*
 - *Jim Nguyen asked if the community forum is going to be offered in High Flex (both in person and via zoom).*
 - *Chief Acosta; will consider the flex option. Much of it would be determined by the number of people that RSVP for the event.*

VIII. Coffee with a Cop

- A.** Dates:
 - 1. Wednesday, October 19, 2022 at Foothill (location TBA)
 - 2. Thursday, October 20, 2022 at De Anza (location TBA)
- B.** Objectives: Building relationships. One cup at a time. Coffee with a Cop brings police officers and the community members they serve together—over coffee—to discuss issues and learn more about each other. The event is designed to bridge the gap between community and law enforcement, and encourage communication and positive interactions between police officers and the public.
 - *Chief Acosta; two dates set for Coffee with a Cop: 10/19/22 at Foothill and 10/20/22 at De Anza. Locations for these events are still pending. Please share with colleagues.*

IX. Meeting Membership

Chancellor, President Foothill College, President De Anza College
Vice Chancellor of Business Services
Vice Chancellor of Human Resources
Vice Chancellor of Technology
Representative, District Academic Senate
Representative, Foothill Academic Senate
Representative, De Anza Academic Senate

Representative, Central Services Classified Senate

Representative, Foothill Classified Senate

Representative, De Anza Classified Senate

Representative, Associated Students of Foothill College (ASFC)

Representative, De Anza Associated Student Body (DASB)

Representative, Administrative Management Association (AMA)

Representative, California State Employees Association (CSEA), Chapter 96

Representative, Faculty Association

Representative, Association of Classified Employees (ACE)

Representative, Teamsters Representative, Police Officers Association

Representative, Multicultural Staff Association

➤ *Chief Acosta; meeting membership, recommendations and more participation is encouraged.*

X. Next Meeting

A. June 16, 2022