<u>**Committee Reports for October 24, 2022**</u>

Curriculum Committee
[October 7 communiqué](#)
[October 21 communiqué](#)

Educational Technology Advisory Committee meeting from October 12, 2022 (Kate Jordahl)
Det/Che Conference
Note that Det/Che conference will be held on November 29-December 2 at Sheraton Grand Sacramento Hotel. This conference is an excellent conversation about educational technology. "The group is a major force in bringing together public and private colleges and universities throughout California to share ideas and advance the fields of instructional technology, multimedia, and open learning." https://detche.com/conference/

ETS Projects
Educational Technology Services (ETS) is working on the migration of ID cards to the cloud. This opens opportunities for collaborations in transportation and other services. Cloud-based ID cards will result in cost savings and improved functionality. It will give us flexibility and a better student experience.
ETS is also working on an upgrade to Voice over IP telephone system and is planning to upgrade the district firewall. They are also very busy with the design phase of WiFi expansion and Migration to SAS (software as service) of Banner.
ETS has completed a significant wave of software replacements, including student lab updates and zoom-enhanced classrooms.
The Importance of updating zoom in the classrooms and on personal computers was discussed. - - https://blog.zoom.us/get-automatic-updates-in-the-zoom-client/
For the entire district, the accreditation process is ramping up - Technology (Standard 3C) is an essential part of this process.

Hyflex Rooms
This process of implementing these rooms was discussed. Zain Mustafa, De Anza student government representative, brought up the need for hyflex rooms and the possibility of the Student Council chamber being updated. Marty clarified that Faculty contract issues have affected the implementation of the hyflex rooms. Also, Marty said ETS staffing is an issue - but the plans are moving forward. Currently, the OWL is a portable hyflex option - - not as powerful as a fully designed hyflex room, but it will be a good stopgap for now.

Revisions To IT Project Request Process
Since beginning his role, Jory Hadsell has gotten feedback on the IT project request process. Projects can be large or small, physical classroom/workspace requests, and other needs. Jory has been working with ETS staff to streamline this process and make it more transparent.

Feedback about keeping the college tech committees in the loop and clarifying who dept manager is - submission should be a supervisor-level person with collaboration in the department and with ETS.

The effort to streamline, balanced with the need for all to be informed and included, was discussed.

Annual Review
We will be reviewing the following policies at the November 9 meeting. If you have any feedback, please contact the ETAC representatives.
1. "Computer and Network Use: Rights and Responsibilities" Board Policy 3250
2. "Procedures Regarding Misuse of Computer Information" Administrative Policy 3250

Multi-Factor Authentication Project Update
We are moving forward with Multi-factor authentication (MFA). Multi-factor authentication is required for cyber breach insurance and is good for security. The first test was run with ETS, then moved to staff with sensitive information and administrators. Now is the time to implement with faculty. This will be implemented in two phases: first with full-time faculty, then with part-time faculty. The deans will reach out, and Myportal messages will be sent out to all faculty. Implementation will begin on November 3. Please read the messages from your dean. This is important for security and insurance compliance.

Message from ETS:
Earlier this year, the district began implementing "multi-factor authentication" (MFA) to add an additional layer of security to protect our technology systems and data. We are using an MFA tool called Duo, which has been successfully implemented district-wide across multiple employee groups.

Next Meeting: Wednesday, November 9, 2022, Via Zoom

**Mission (I'm) Possible Council** (Jordan Fong and Voltaire Villanueva)
Dean Ajani Byrd provided an overview of the State Chancellor's Office Equity Plan 2.0 and the timeline for submission to the FHDA Board of Trustees and then to the CA State Chancellor's office. The goal of developing the plan is to sharpen our focus on dismantling barriers to institutional equity and better serve our students of color. The document will be submitted to the Academic Senate on October 17 and to other constituent groups.

Additionally, the Office of Equity will launch the Strategic Vision for Equity (SVE) 13:55 Task Force. There was an onboarding summit in September with mostly administrators. Next summer, faculty and classified staff will be more involved. 13-55 is grounded in ownership, assessment, sustainability, and action. IR is helping us with an action template. Sustainability…like a train we are starting slowly, but will pick up speed and maintain a high level of innovation and change. First 13-55 meeting was on October 14. The 13-55 website can be found at https://foothill.edu/equity/13-55.html.

President Fong shared a paper for members to read entitled *"[Effective Academic Governance: Five Ingredients for CAOs and Faculty](#)."*

A review of the MIP-C website was shared. The public will be able to suggest and submit agenda items at https://foothill.edu/gov/mipc.

VPI Kurt Hueg reported that we are in the formative stages of our ISER. One of the standards addresses the mission statement and it is due for an update. According to Elaine Kuo, the last revision was made in 2017 and is something we do regularly. The district is also reviewing its mission statement and the body was asked what is the best way to review our mission statement. If we don't have these pieces in place by the time the ISER is in place, it is okay, but we'll still need some process established. We will start organically and work with different constituent groups to identify a process.