Foothill College Academic Senate Meeting Draft Notes
November 13th, 2:00 P.M., Toyon Room

ITEM	Attachment
1. Call to Order	Quorum present 1:58PM. Escoto called meeting to order 2:01PM Hand out of ASCCC Rostrum (newsletter) from October, giving an overview of state-wide Academic Senate activities Hand out of Membership Card flyers, giving an overview of Academic Senate Purview, the "10+1"
2. Roll Call	<u>Senators Present</u> **Isaac Escoto** (AS President) **Rachelle Campbell** (AS Vice President/CCC Faculty Co-Chair) **Katherine Schaefers** (AS Secretary Treasurer) **Valerie Fong** (LA) **Kimberly Escamilla** (LA) **Micaele Agyare** (LIB) **Jordan Fong** (FA) **Maureen Macdougall** (BHS) **Lisa Eshman** (BHS) **Rosa Nguyen** (PSME) **Cathy Denver** (CNSL) **Tobias Nava** (CNSL) **Donna Frankel** (PT rep) **Brendan Mar** (PT rep) **Rita O'Loughlin** (KINS/ATHL) **Sam Connell** (BSS) **Mimi Overton** (CNSL) <u>Liaisons Present:</u> **Carolyn Holcroft** (Professional Development Coordinator) **Kristy Lisle** (Cabinet liaison) <u>Senators Absent</u> **Natasha Mancuso** (BSS) **Robert Hartwell** (FA) **David Marasco** (PSME) <u>Liaisons Absent</u> **Danya Adib** (ASFC President) **Amy Edwards** (FA Liaison for Fall)
3. Adoption of agenda	***Approved by Consensus***
4. Public comment on items not on agenda	
5. Approval of Minutes:	*See Attachment: AS_Draft_Minutes_10.30.17*

		Add: Rita OLaughlin and Donna Frankel as in attendance Remove: Donna Frankel from the Student Equity workgroup Add: Voltaire Villanueva under the Student Equity workgroup ***With changes, approved by consensus***
6.	Consent Calendar	<u>TTW (Transition To Work) Search Committee</u>: At-large Rita O'Loughlin (KINS/ATHL) ***Approved by consensus***
7.	Unfinished Business (10+1 area(s) indicated):	
	a. BP 5010	*See Attachment: Draft_BP 5010-formerly 5000-AdmissionsandConcurrentNerollment_Rev_* ***Approved: Schaefers/J. Fong***
	b. AP 4235	*See Attachment: Draft_AP 4235 Credit by Examination_Rev* ***Approved: Nguyen, Eschman***
	c. AP 4020	*See Attachment: Draft AP 4020 Program and Curriculum Development_New* ***Approved: Nguyen, Denver***
	d. Governance Redesign	Escoto gave a check-in of last week's Governance Re-Design meeting. This committee is made up of faculty (2 part-time and 2 full-time members), classified staff, administrators, and students. Foothill College President Thuy Nguyen is facilitating and Associate Vice President of Instruction and Institutional Research, Andrew LaManque, is project managing. Some of the Goals of this committee discussed included: *Having an inclusive governance structure, with good communication and not as much overlap between committees. *Folks across campus in all roles are involved. Looking at how we can include students, staff and faculty, administration, and any others currently not well represented in governance structure. Examples would include groups like online part-time faculty, and Apprenticeship students, staff and faculty. *Have meetings feel meaningful and that the time in-meeting was well spent. Governance Redesign models that were reviewed included: 1) Student Success model: Have committees formed across campus in support of student success 2) Strategic & Budget Planning model: Have committees based on achieving institutional goals within the context of yearly budget cycles.

	3) Educational Master Plan model: Create committees for each goal in the Master Plan - (Equity/Education, Community, Sustainability/Resources), with an overarching committee with liaisons to each of these sub-committees. 4) Current Governance model: Committees based on mission workgroups 5) Merger of Current and New Master Plan model: Have committees based on the subsets of both the old and new Master Plan 6) Mirror of Organizations model: Have committees on: Instruction, Student Services, Administration. This is DeAnza's model. 7) Mission Statement model: Have committees on Lifelong Learning, Global Citizen, Student Success, Four year degrees. 8) Mirror of Administration: Have committees under the VP of Finance, the VP of Student Services, and the VP of Instruction Governance re-design committee members were asked to think of more models for redesign, or to envision how the above options might work. Suggestion that the group look at governance models that work well at other colleges.
8. New Business (10+1 area(s) indicated)	
a. Productivity Definition	Productivity10-17 Lisle gave an overview on "WSCH," "Productivity" and "FTES" and how our efficiency affects our bottom line. **WSCH** = Weekly Student Contact Hours WSCH for a class is the number of class contact hours a class is scheduled to meet per week times the number of students in the class. **FTES** = Full Time Equivalent Students 1 FTES equals 1 student taking a full load of classes for one academic year. **Productivity** = FTES (Full Time Equivalent Students)/FTEF (Full Time Equivalent Faculty) FTES/FTEF is used as a measure of the productivity of a class or group of classes (e.g. department, division, special program, college). FTES/FTEF = number of full time students per full time faculty member Discussion regarding strategies on current productivity practices. Discussions on productivity are ongoing across campus.
b. Guided Pathways	*See Attachment: PrinciplesofGuidedPathways* The Guided Pathways framework was introduced. In short, this framework is meant to help students feel less lost, and help increase probability of students efficiently reaching their goals of degree/certificate attainment and/or transfer. In preparation for our accreditation visit, the college chose two topics for our self reflective quality focus essay; one of which was a need to do better in identifying and supporting educational pathways for our students

		The goal would be that Guided Pathways would help our students:
		1) Clarify their path 2) Enter their path 3) Stay on that path 4) Ensure that learning is happening with intentional outcomes The Guided Pathways framework supports collaborative campus efforts (faculty, students, classified staff, administrators) in helping students on pathways. In the past, some of these efforts have happened in silos. "MetaMajor" or "Area of Interest" Create a course plan that would fit in a "bucket" of closely related majors. This would be helpful for students who do not necessarily know what major to choose, but might have a general idea about their interests. Critique: These pathways may be detrimental to majors and classes that are initially more obscure to students. Clarification that the value of exploration is not lost with Guided Pathways frameworks. It's up to our campus to work closely with students, and figure out how best to allow for pathways to support necessary exploration, while minimizing detrimental effects to degree/certificate/transfer efforts. Discussion ensued regarding what guided pathways would mean to us. Campbell clarified that this is a process that is directed, formed and coordinated by us – the faculty, staff, administrators and students at Foothill College. This would be our process. Additional discussion regarding Guided Pathways will continue in future meetings.
	c. Fall 2017 Plenary	Senate officers met with apprenticeship faculty at the Pipe Trades Center last week to foster a sense of connection between apprenticeship faculty and the Academic Senate, and to inform and solicit feedback on state-wide Academic Senate plenary resolutions dealing specifically with apprenticeship faculty. Apprenticeship faculty expressed concern over a few of the plenary resolutions that conveyed a tone of ostracism and misunderstanding towards Apprenticeship faculty. Escoto and Campbell were able to convey this feedback, and helped to successfully oppose these resolutions at the Plenary session. Foothill College is the largest apprenticeship program in California. Escoto attended a break-out session on Part-Time faculty. One of the take-aways was offering on-line training for Part-Time faculty, a type of "on-boarding" for new Part-Time faculty. There is a Part-Time Faculty Institute upcoming in 2018, put on by the ASCCC (Academic Senate of California Community Colleges)
9. Committee reports: Please see report		
10. Announceme		Every year, the Hayward Award is given out by the state-wide Academic Senate. Here is

nts (limited to 3 minutes, Senate cannot take action) a. Hayward Award Nominations	the overview from the ASCCC: *The Hayward Award is conferred upon four faculty members annually who have been nominated by peers from their college. Named for former California Community College Chancellor Gerald C. Hayward, the award honors outstanding community college faculty who have a track record of excellence both in teaching and in professional activities and have demonstrated commitment to their students, profession, and college. Recipients of the Hayward Award receive a plaque and a $1,250 cash award. A call for nominations goes out in November with an announcement letter, application, criteria and scoring rubric. This is a Board of Governors award, is sponsored by the Foundation for California Community Colleges, and recipients are recognized by the Board each March. The award winners are invited to attend a dinner with the Academic Senate President on Sunday night before the award ceremony and to attend the Board meeting to receive the award the next day.* The Deadline to Register and Apply is: Friday, December 22, 2017 - 5:00pm **Senators are asked to consider nominating a Full-Time faculty member for this year's Hayward Award. Foothill College can put forth one Full-Time faculty nominee this year to the ASCCC.** Professional Development Day is this Friday from 11-1pm Black Minds Matter series will be from 1-3pm Friday in the Toyon Room UMOJA mentoring program is Tuesday/Wednesday 2-4pm in room 6505 International Education week, is every day this week, at 11:00, 1:00, and 3:00 in the Hearthside Lounge
11. Adjournment	Meeting adjourned 3:49PM