



FOOTHILL-DE ANZA
Community College District

Book	Board Policy
Section	Chapter 5 - Student Services (including former Article 5 - Students)
Title	Admissions and Concurrent Enrollment (formerly Admissions Policy)
Number	BP 5010 (formerly BP 5000)
Status	Up For Revision
Legal	Education Code Section 48800 Education Code Section 48800.5 Education Code Section 66201 Education Code Section 76002 Education Code Section 76038 Education Code Section 76000 Education Code Section 76001 34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended) ACCJC Accreditation Standard II.C.6
Adopted	January 4, 1999
Origin	Legally required policy being reviewed due to a request from APM for a dual enrollment policy. Recommendation to replace current policy language from 1999 with updated CCLC language. 6/9/17 APM - Changed over the age of 18 to
Office	College Presidents
Upload	February 18, 2015

~~1. Consistent with California law, the colleges shall admit as a student any California resident possessing a high school diploma or the equivalent thereof.~~

~~2. The colleges may admit as a student any of the following categories of persons pursuant to the criteria and conditions set forth herein and in any related administrative procedures enacted herewith.~~

~~(a) Any non resident possessing a high school diploma or the equivalent thereof.~~

~~(b) Any apprentice, as defined in Labor Code section 3077 who is capable of profiting from the instruction offered.~~

~~(c) As a special part time student, any elementary or secondary public school student who would benefit from advanced scholastic or vocational work offered at the college in addition to the courses he/she takes in elementary or secondary school, upon recommendation of the principal of the school that the pupil attends and with parental consent, but only for up to 12 semester units or the equivalent thereof. Credit for courses completed shall be at the level determined to be appropriate by~~

~~the school district board and this Board. Notwithstanding any other provision herein, any such special part-time student shall nonetheless be required to undertake courses for instruction of a scope and duration sufficient to satisfy the requirement of law.~~

~~(d) As a special full-time student, any elementary or secondary public school student who by petition has obtained the approval of his/her own school district governing board to so attend on the ground that the pupil would benefit from advanced scholastic or vocational work that would thereby be available, if the College President determine that the pupil could benefit from the course(s) or class(es) sought.~~

~~(e) As a special full-time student, any pupil not attending public school, if the College President determines, upon petition by the parent or guardian of the pupil, that the pupil would benefit from advanced scholastic or vocational work that would thereby be available, but only as to such courses or classes.~~

~~Notwithstanding any other provision here, any special full-time student admitted pursuant to subsections (d) or (e) shall nevertheless be required to undertake courses of instruction of a scope and duration sufficient to satisfy the requirements of law.~~

~~(f) As a special student in a college summer session, any student, with parental consent, whose admission to summer session is recommended by the principal of the school which the student attends, who has demonstrated adequate preparation in the discipline to be studied, and who has availed himself or herself of all opportunities to enroll in an equivalent course at his or her own school. Special summer session students shall receive credit for the community college courses he or she completes, in a manner determined to be appropriate by the governing board of the school district and this Board.~~

~~Notwithstanding any other provision herein, the College District, the colleges, and their respective employees and officers assume no duty to supervise any minor student admitted under this policy.~~

~~(g) As provisional students only, any other person who is over 18 years of age and who is capable of profiting from the instruction offered, whose attendance is not on a part-time basis or in classes and programs established for adults pursuant to Education Code section 78401.~~

3. ~~For the purposes of policy number 5000, “capable of profiting from” and “would benefit from” college instruction or classes means that based on the information available in the application or petition documents it reasonably appears more likely than not that the applicant would benefit intellectually or socially from his or her participation in the proposed classes, courses or programs.~~

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- **Any person age 18 and above and possessing a high school diploma or its equivalent.**
- **Other persons who are age 18 and above and who, in the judgment of the Chancellor or his/her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.**
- **Persons who are apprentices as defined in Labor Code Section 3077.**

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Chancellor shall establish procedures for evaluating the validity of a student's high school completion.

Admission – Each college may determine the age or class level for admission as a part-time student for advanced scholastic or vocational courses. Any student whose age or class level is equal to grades 9-12 is eligible, subject to procedures at each of the colleges, to attend as a special part-time student for advanced scholastic or vocational courses.

Each college may determine the age or class level for attendance as a special full-time student. Any student whose age or class level is equal to grades 9-12 is eligible, subject to procedures at each of the colleges, to attend as a special full-time student.

Any student enrolled in grades determined by each college may attend summer session, subject to procedures at each of the colleges.

The Chancellor shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission – If the Board denies a request for special full time or part time enrollment by a pupil who is identified as highly gifted (by their parent school's designated official), the board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the District.

The Chancellor shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Dual Enrollment – Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Chancellor shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

Approved 1/4/99