

COOL Meeting Minutes

Date: 11/3/2023

COOL Members by Division					
<ul style="list-style-type: none"> <input type="checkbox"/> APP: vacant; <input type="checkbox"/> HSH: <ul style="list-style-type: none"> o Patti Chan; absent o Jenn Leicht absent o Pia Staana <input type="checkbox"/> BSS: <ul style="list-style-type: none"> o Alexis Aguilar (Fall), absent o Julie Jenkins, o Brian Evans absent (round-robin); <input type="checkbox"/> KA: <ul style="list-style-type: none"> o Katy Ripp; absent o Warren Voyce absent <input type="checkbox"/> FA&C: <ul style="list-style-type: none"> o Carolyn Brown, o Amy Shidler; <input type="checkbox"/> Language Arts: <ul style="list-style-type: none"> o Kimberly Escamilla (Winter, Spring); o Stephanie King absent <input type="checkbox"/> STEM: <ul style="list-style-type: none"> o Bita Mazloom, absent o Sarah Williams, absent o Mike Murphy, (as round robin) absent <input type="checkbox"/> Library: <ul style="list-style-type: none"> o Laura Gamez; <input type="checkbox"/> Counseling: vacant. 			<ul style="list-style-type: none"> <input type="checkbox"/> Co-chairs: <ul style="list-style-type: none"> o Allison Lenkeit Meezan, o Lené Whitley-Putz. <input type="checkbox"/> FA Representative: Steve Batham <input type="checkbox"/> ASFC Representative: vacant. <p>Friends of COOL:</p> <ul style="list-style-type: none"> • Sally Baldwin, • Cheyanne Cortez, absent • Stacy Gleixner, absent • Hilary Gomes, absent • Helen Graves, • Carolyn Holcroft, absent • Kurt Hueg, absent • Rick Martinez, absent • Kathryn Maurer, absent • Amy Sarver, absent • Paula Schales, • Voltaire Villanueva, absent 		
	<i>Item</i>	<i>Discussion lead</i>	<i>Item type</i>	<i>Links</i>	<i>Time</i>
1	Approval of minutes from 10/27/23	Allison	Action	Draft Minutes 10/27/2023	11:00
2	Update on 23/24 Goals; Form working groups: <ul style="list-style-type: none"> • Hyflex • Proctoring networks • Tech tools 	Allison	Information, Action	COOL 23/24 Goals	11:05
3	COOL Resolution on Professional Development	Allison, Sally, Julie, Carolyn B., Dolores	Discussion	Draft Resolution	11:15
5	Online Learning updates		Information		11:40
6	Adjourn				11:50

Present:

- Allison
- Steve
- Lene
- Mike M
- Dolores
- Kate J
- Helen G
- Julie Jenkins
- Paula S
- Pia Staana
- Carolyn B
- Laura Gamez
- Sally B
- Amy

Item 1

Minutes approved

Item 2 – 23/24 Goals and Objectives

Goals achieved:

1. New Canvas Cert. course is live – Goal #5
2. COOL by-laws, job descriptions and meeting norms – Goal #1

Goals in progress:

Goal #3 HyFlex or hybrid blended definitions. Dolores confirms this has died at the State level.

Mike – does this mean the hyflex rooms will go away? 1 in the KCI and one in PSEC. Teaches a parallel class online/on campus. Would like such a classroom

Lene – we have tracking cameras, arrays. PSEC, 5605 (OL training) already has this. She suggests faculty who want these rooms ask that their classes be scheduled in those rooms.

Allison, will this be a modality that will be offered, as part of 10 + 1? Are we implementing this?

Kate – “R” is “combined virtual” so we have a letter designation. The work has been done, and we have the rooms.

Allison – let's table Goal #3 – not a pressing need for this

Goal #4 Proctoring networks, a place on campuses for in-person proctors.

Pia – HSH is interested in proctoring. Health Science and Horticulture.

Mike – interested

A working group for Proctoring network. Language Arts may also be interested.

DE Plan Goal #5 Tech Tools working group – a rubric and evaluating new tools

Lene – pedagogical conversations and technical conversations need to happen. OL has list they are evaluating, as well as requests for publisher materials. Pedagogically based committee.

Faculty on this committee would have input into what tools we adopt. We need to also surface faculty needs and requests. Ad hoc committee.

Allison – an alternative would be for COOL to be this committee.

Kate – can the committee advocate for effective uses of these tools for the faculty?

Allison – bring this to the division, ask to recruit. OL will do much of the tech and implementation.

Mike – Do we have a list of tools that are available currently?

Allison – Online Faculty Handbook!

Paula, online faculty handbook – in the Resources manual, a page (Hypothes.is is in progress, to come soon)

https://foothillcollege.instructure.com/courses/2488/pages/tools-resources?module_item_id=1816445

Item #3

COOL Resolution on Professional Development

First 3 Whereas don't mention online.

Jamboard for feedback on this document:

<https://jamboard.google.com/d/1HnJXwyqapbl0TmeMjxUrxoo-3OCWDuccWaD4iOTpzWY/viewer>

Do we want to include all faculty, regardless of teaching online?

Dolores – the likelihood of all of us having to teach online at some point, is high. Better for students if we are all prepared.

Mike – even on-campus teaching has changed

Pia – We have instructors that only teach in clinic.

Dolores - Statewide Nursing board, changed their requirements during pandemic. Made simulations an option. So, online still important for all.

Mike – would clinicians post their material on Canvas?

Pia – we have a coordinator who does that work on Canvas. Faculty only teach in clinic.

Laura – Some fac. in her division don't teach at all.

Allison – this document focuses on OL teaching. Do we want to expand this to ALL teaching? Originally this was created as a support for RSI.

Lene – we have data that says when fac engage with PD, they have more successful students. Opportunity to align with office of equity.

DeAnza had 30 attendees at their workshops, we've had just one.

Dolores – DA is catching up, and FH is “coasting”

Lene – Accessibility and tools that help with RSI, we are slipping behind.

Dolores – argues faculty are engaged with their students and prioritize that over PD. COOL's job is to make sure that PD is seen as necessary.

Lene – our job in OL is to create engaging professional development. The small group who attend do prioritize, but most don't. We have things that have to get done: RSI and accessibility.

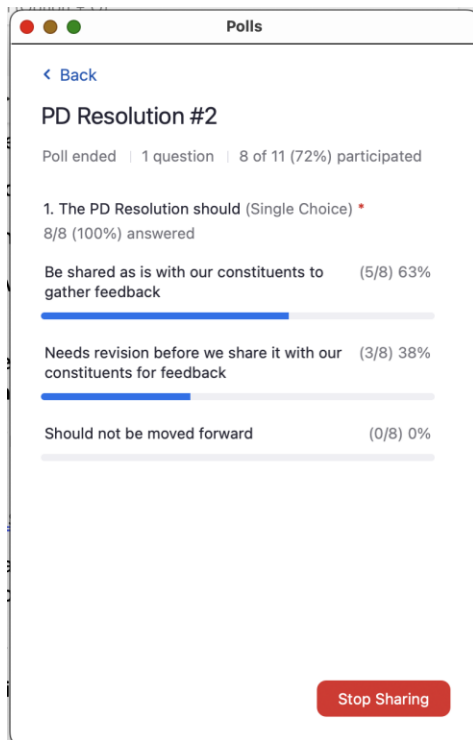
Allison – Is the addition – “ongoing source of funding for adjunct...” does that satisfy the concerns of Julie and Carolyn B.

Julie – PT, yes, but also FT whose PGA is maxed out.

When everyone else (Admin) can do their job, as an institution, then the burden on FT Fac may lighten, allowing them greater participation in PD.

Carolyn – can admin help by prioritizing PD? It needs to come from the institution.

Zoom poll: are we ready to put this out?



Lene – what will be the result of this resolution? What would this look like in faculty’s daily lives?

Are we saying we want to take back Flex? More funding for Summer Learning communities? Are we asking for a center for teaching and learning, that would be an umbrella for all this? What do we hope that this will lead to?

Allison – would a subgroup like to work on this, to be able to share it out? Kate? Who else. Dolores.

Allison – wants to send this draft to this group in attendance. Give feedback by midweek. Then send the draft our constituents.

We need to say – this is important, and we want to prioritize it.