

COOL Meeting Minutes

Date: 1/26/2024

COOL Members by Division					
<input type="checkbox"/> APP: vacant; <input type="checkbox"/> HSH: <ul style="list-style-type: none"> ○ Patti Chan; absent ○ Jenn Leicht absent ○ Pia Staana absent <input type="checkbox"/> BSS: <ul style="list-style-type: none"> ○ Julie Jenkins present ○ Brian Evans present <input type="checkbox"/> KA: <ul style="list-style-type: none"> ○ Katy Ripp; absent ○ Warren Voyce present <input type="checkbox"/> FA&C: <ul style="list-style-type: none"> ○ Amy Shidler; present ○ <input type="checkbox"/> Language Arts: <ul style="list-style-type: none"> ○ Kimberly Escamilla ; ○ Stephanie King <input type="checkbox"/> STEM: <ul style="list-style-type: none"> ○ Bita Mazloom, present ○ Sarah Williams, present ○ Mike Murphy, (as round robin) <input type="checkbox"/> Library: <ul style="list-style-type: none"> ○ Laura Gamez; present <input type="checkbox"/> Counseling: vacant.		<input type="checkbox"/> Co-chairs: <ul style="list-style-type: none"> ○ Allison Lenkeit Meezan, present ○ Lené Whitley-Putz present <input type="checkbox"/> FA Representative: Steve Batham present <input type="checkbox"/> ASFC Representative: vacant. present Friends of COOL: <ul style="list-style-type: none"> • Sally Baldwin, present • Cheyanne Cortez, absent • Stacy Gleixner, absent • Hilary Gomes, absent • Helen Graves, present • Carolyn Holcroft, absent • Kurt Hueg, present • Rick Martinez, absent • Kathryn Maurer, absent • Amy Sarver, absent • Paula Schales, present • Voltaire Villanueva, absent 			
		Agenda			
	Item	Discussion lead	Item type	Links	Time
1	Approval of minutes from 1/12/2024	Allison	Action	Draft minutes from 1/12/2024	11:00
2	Academic Senate updates	Allison	Information, Discussion	Amendments to RSI Documentation Model RSI Documentation Model	11:05
3	Ongoing Prof. Dev.	Allison	Information, Discussion		11:20
4	+1 Technology Tools	Allison	Information, Discussion		11:30
5	Online Learning updates	Online Learning team	Information		11:45
6	Adjourn				11:50

COOL Minutes

Jan. 26, 2024

Item 1.

Agenda and minutes are posted on [Academic Senate website](#).

Minutes approved.

Item 2.

AS Senate updates on RSI documentation

Pushback from STEM and FAC - do these divisions need more representation at COOL? STEM wants to see our requirements more closely aligned to Fed mandates.

HSH division - requested one unit classes be exempted from Part 2: the peer accountability - cohort.

Amendments - test-out options for POCR and Humanizing STEM

J1 - STEM wanted an additional option for test-out. Requested to decouple the documentation piece from peer accountability piece. To shift accountability to the administrators.

Our challenge is to come up with a model to meet all faculty across the campus.

AS has tabled this.

Feedback - J1 not always an effective tool.

AS has concerns that faculty hold accountability, rather than deans.

Lene - hopes to have conversation about scope of OL; Division offices collect syllabi to archive them, not to review them.

This would introduce admin to the purview of RSI and course content.

Item 3

Ongoing Professional Development - how do faculty want to get PD, and make it part of their routine?

Drop-in workshops aren't getting a lot of participants. Why?

COOL reps need to go back to divisions and ask.

Suggested questions to ask colleagues:

What's your biggest question about working with Online Students?

Which modality do you prefer for your PD? In person, Zoom, asynchronous self-paced?
What reward would entice you to do more professional development?
How could OL help support your PDL plans?
What course design tasks can the OL team help you with?

Item 4

+1 Technology Tools

Do we want to shift our committee's focus and name to reflect the new reality? Teaching with Technology committee?

For instance, in-person faculty working on campus need support for the online aspects of their in-person teaching. We are evolving, technology in teaching, has made online-only obsolete.

85% of courses at FH have Canvas shells.

Comment – In reality students are online, whether in person or online. We need to take this into account in serving diverse student body.

What is a name for a committee that encompasses more than online teaching?

Proposed tech tools decision making at FH

Current FH Tech Committee - could we appoint members from AS, and to have student voice? Make this a tri-chair type of model, a clearinghouse for all tech decisions.

Tech Prioritization Committee

Item 5 – OL Updates

Helen - updates on Simple Syllabus

Edited Spring template

New section: “Using Pronto to Communicate.” Currently invisible, unless instructor makes it visible.

Instructor must edit it and turn it on. Helen received input on editing. Will reword it and present it next meeting.

Added bullet in list of student services, to include a link to Foothill Connect.