

Buildings & Grounds and Sustainability Advisory Committee Meeting

Agenda

Date: 4/13/23		
Outstanding General Items	Discussions/Background	Actions
Background	Advisory Committee (not a governance committee): Updates will be provided to MIP-C periodically	
Members:	<p>Currently we have the following members:</p> <ul style="list-style-type: none"> • Diana Cohn Hayes • Audrey Capristo • Danmin Deng • Bret Watson • Simon Pennington • Mike Teijeiro 	<p>Need to add:</p> <ul style="list-style-type: none"> • Faculty • Student • Joel Cortez - District Facilities and Operations
Frequency:	Discussed having the meetings once a month (how are the days and time?)	Next meeting is scheduled for 5/11/2023
Campus Signage	Measure G Funds for Site Access, Signage and Wayfinding Improvements. Budget is \$15,831,400. Create a subcommittee/need a chair.	Simon Pennington will chair the signage sub-committee.
Lighting Project	Measure G Funds for lighting improvements for safety and energy	Bret to add this project to the Measure G

	<p>efficiency. Budget is \$2,753,300. Discuss next steps. Need better lighting on the darker areas of the campus. Lighting for tennis courts.</p>	<p>Explore solar lighting/sensors (sustainability).</p>
<p>13-55 Equity Planning</p>	<p>Welcoming environment Procedures/Checklist needs to be developed</p> <ul style="list-style-type: none"> -Warm and Welcoming -Safe -Clean -Carpet and Paint condition -Equipment in the space is in good condition and functions well for student use -Lighting is bright enough -Coordination to personalize space working with the architectural integrity requirements <p>Survey for students and staff for spaces that are welcoming and which ones are not welcoming.</p> <p>Valarie Fong mentioned focus group for</p>	<p>Need to develop check list</p> <p>Need the focus group feedback from Valerie</p> <p>Review info from the Facilities Master plan survey (connection to the college)</p> <p>Have District report on grounds.</p> <p>Work through Facilities and Grounds to hire vendor for tree service.</p>

	<p>Umoja/Puente students that could be useful</p> <p>Improve and maintain grounds, trim and spray for weeds, don't neglect specific areas of the campus. Contract at certain times where there is peak workload.</p>	
Outdoor Seating/shade enhancements	<p>Discuss areas to add tables, benches, shade umbrellas, etc. Look at PSEC, add shade areas, umbrellas, canopies, turf the quad. Yoga classes in the PSEC Quad! Buy more tables with umbrellas, make the campus pleasant to keep students here.</p>	<p>Develop a list of areas, items to purchase and estimated budget.</p>
Surplus	<p>Foothill has 3 areas identified to store surplus, discuss the process, still need a vendor (District is working on this)</p>	<p>Develop a process, post process/forms to the college website, put items on board list and have the board approve the items, contact District vendor to pickup the items. Should clear all of the storage areas once we have the vendor.</p>