

2022 Classified Leadership Institute
Riverside Convention Center
June 7th-10th, 2022
Approximate Budget

Key Notes:

- Conference information: <https://bit.ly/35m4Pio>
- 5 Senators expressed interest: Andre Meggerson, Itzel Sanchez, Elvia Herrera, Al Guzman and Danmin Deng
- Early Bird registration ends 2/28/22
- Budget (in general) is based on the highest potential cost
- Expenses may have to go through a reimbursement process; checking on the possibility that we'll be able to purchase all conference registrations if they accept a purchase order (PO)

Registration:

\$700/person @ 8 people = **\$5,600**

Hotel:

\$135/night @ 3 nights (plus approx. \$90 in taxes) = \$495/pp
\$495/pp @ 8 people = **\$3,960**

Flights:

(Approx) \$300 for flight roundtrip @ 8 people = **\$2,400**

Total approximated expenses: **\$11,960 or \$12,000** spending limit for Classified Leadership Institute

Costs NOT included: meal tickets (see below); transportation to and from hotels and airports

Individual Tickets

- 4CS President's Retreat - \$50
- Wednesday Lunch Meal Ticket - \$40
- Thursday Breakfast Meal Ticket - \$35
- Thursday Lunch Meal Ticket - \$40
- Thursday Dinner Meal Ticket - \$55
- Friday Breakfast Meal Ticket - \$35

Suggestions:

- Set a limit on how much CS wants to allocate for this conference
- Utilize staff and union PD funds to offset cost