FOOTHILL COLLEGE
GOVERNANCE | COUNCIL

MEETING MINUTES

Date: May 24, 2019
Time: 1-3 p.m.
Loc: President's Conference Room, ADMN 1901

NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	1:00p.m. Isaac's recognition of Ohlone people	Isaac's acknowledgement of Ohlone people (Puichon Ohlone tribe).			
2	1:03 p.m. Approval of Agenda and Minutes	Amendments to the minutes? Isaac moved to approve, Preston Ni seconded	Minutes approved		
3	1:05 p.m. President's Report	Research and Service Leadership Symposium • Commented the success of the Research Symposium. • Our students are phenomenal. • Became a tradition for our college. • Live streaming it for offsite and online students • Equity 2.0 • Anthropology department: Grounding and writing in what we do—customizes to FH • E&E engaged in that space. Hope all the other governance committees are engaged in that space.			

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		• Keep engaged. More to come. Vision for being successful. • With Governance's structure, other committees feel that they are reporting to the Council. We are going to have all the other committees to be called "Council" so that there's a sense that every group has a direct communication to the President. Thuy asked to be taken out of Advisory Council. —it's a recommending body to the president. It's odd to recommend herself in the Council. • Only two administrators on the council. Lost opportunity of another administrator's voice. • Will be the ex-officio • The goal is to be at all meetings • After a year, can transition out Thuy asked if anyone has any questions in terms of having her out of the council.			

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| 4 | 1:15 p.m.
Third read

Vision for
Success Goals
2021-2022 | Simon briefly reviewed the PPT slides "Vision for Success Goals" from Advisory Council 4/19/2019.
The last read there was some questions on the metrics and their development
Statewide initiative
The document you saw on the 26th has been modified to make a few small changes
BOG adopted Sept 2017
Six goals
Five-year timeline
Req. to be adopted by BOT to be aligned with VFS
Delayed to be aligned with Eq. 1.1 with VFS goals
The new funding formula—that's what this is all about
To incentivize us to reach goals
Goal year 21-22
BOT approval needed
Submission by May 31, 2019
Local Context: Serving Students Better; Alignment with other college planning efforts to better focus and maximize efforts
Updates of changing the VFS Completion Goal 1A and Goal 2A from 25% to 20%.

Isaac noted that part of the discussion included hearing from the evaluation office
He was not aware of the percentage changes. But 20% felt more realistic. He has some other general feedback | Amendments approved unanimously | | |

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		overall. The changes look good. Academic Senator can move forward to approve. ▪ It was a challenge for AS reps to feel that they could foster discussion—what's the difference between goals and what needs to be done. IR staff joined the discussion. • May be good to be able to lean on the content area experts so that not everyone has to be super knowledgeable of all of the areas • How we can share or address the info/ how to implement better. Thuy noted that the goals are based on the state standards—statewide, this will happen—mathematically, if every college adopted the same goals, then the statewide goals would be met. If a college adopts a lower goal, then another college has to make it up. ▪ Thuy asked if the practicality aspect of the analysis came into play in the AS changes • A lot is out of our control ▪ Thuy is open to the changes Kathryn shared challenges in term of timing and order related to gathering feedback from the constituents—complex puzzle to put together—each one seems to tap into a different expertise level on campus. With that experience, she went out to do some research from other community colleges and found each college did differently.			

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		- Some schools decided to not get anywhere near to the state's goal - Raised an opportunity to touch into some of the budget decisions that we had - How do we do this in a different manner to have a more inclusive process Simon checked in with Steve, Sean and Sarah from Zoom meeting whether they have questions. Thuy noted that this is the 3rd time that this comes to the Council. She took a look at the two colleges' processing. They have a mini group which has a good number of faculty, classified and administrators. It's very easy to look at other college's process. Not necessary the other college's process is better. We have our own process. Thank Kathryn for researching the other college's ways of doing this. Isaac noted on VfS Goal 4A: when we look at earnings or things like this, it's much easier to track data as part of cohorted programs and classes. - Some of the CTE programs, such as allied health, are easier to track data, than those with GID and Accounting - It would be good if we tracked beyond these areas of CTE, such as non-cohorted allied health area - He shared a feedback from CTE faculty in terms of how to gain better support and track/submit data as an institute.			

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		Elaine indicated that they went to EDD and that it's data that we don't have access to. • We're not doing good in terms of uploading data to the state. Side note from Thuy: E&E council has voted on the equity numbers • The equity number had it that we would close the gap by 40% by the 5th year and close the gap entirely by the 10th year, which is too long • Would like to speed this up			
5	1:50 p.m. Instructional Program Review Process (IP&B program review update)	Kristy Lisle presented IP&B program review. They have been working for a year. The work they have been accomplished included program review mission and goals, overview of program review categories, methodology of review, training for program review software. etc. • PR Mission and goals o Assess how well we serve our students and how we can improve o Demonstrate program effectiveness through continuous improvement o Align academic and service program needs, campus resources and priorities within the planning and budgeting processes o Ensure the program priorities are driven by the college and	Thuy asked for the first read. Isaac approved. Anthony seconded. Unanimously APPROVED!		

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		district mission and planning documents • Review is for 5 years and becomes their strategic plan • Presented the program review instructional discipline template. • Limit to 100 words or less per box, so that it would be meaningful. Being concise is important. • Two requests for the Council: o Recommend to forward the instructional, CTE, and Rubric templates for approval to the President to begin the implementation of the first year of program review for all instructional and CTE programs o Commission the IP&B study group to continue to work over the summer to complete the SS and Instructional Support Templates and other needed work for implementation o APPROVED Thuy noted that she liked the 5-year cycle. It is comprehensive. She suggested R&R help design out a 2-3-4-5 year budget allocation process so that a program doesn't have to ask for budget on a yearly basis. Comment from Kathryn: emphasized the word limit to 100 words. Very concerned			

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		we don't have a question of Service Leadership. Comment from Preston: how to do it (IP&B and annual review) efficiently. Provide enough guidance/structure so that faculty know how to follow.			
6	2:35 p.m. Strategic Objectives: Current and Next Year	• Bret presented Enrollment Update. • 10-year trend of resident enrollment. • Brainstormed the reasons of Foothill's enrollment decline.		Come back to start developing the strategic objectives for AY19-20	
7	2:58 p.m. Associate's Degree for Transfer: Nutrition and Dietetics	If you have any questions about this particular degree, please forward this question to Simon Pennington so that he can add this to the agenda of the next meeting.			
8	Meeting adjourned at 2:59 p.m.				

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Voting

Tri-Chairs: Isaac Escoto, Anthony Cervantes
Administrator: Thuy Nguyen (Chair), Betsy Nikolchev,
Classified Staff: N/A
Faculty: Kathryn Maurer (FT), Preston Ni (FT), Sean Negus (PT)
Students: Sissi Hu, Jashandeep Singh Chahal.

Non-Voting

Ex-Officio: Bret Watson, Elias Regalado, Kristy Lisle, Teresa Ong

Prepared by:

Facilitator: Simon Pennington
Recorder: Danmin Deng

<u>Guests:</u>
Elaine Kuo, Lene Whitley-Putz, Kurt Hueg, Sarah Parikh, Steve Batham

Prepared by: