



## Integrated Planning & Budget Task Force

Agenda  
April 30, 2019  
1:00pm-2:00pm

ITEMS	TOPICS
1	Meeting Minutes
2	Review Team Membership

**Members in Attendance:** Lene Whitley-Putz, Valerie Fong, Eric Reed, Adrienne Hypolite, Debbie Lee, Melissa Cervantes, Doreen Finkelstein, Ram Subramaniam, Anthony Cervantes, Melia Arken, Carolyn Holcroft

### 1) Meeting Minutes

- [The committee voted and approved the meeting minutes by consensus.](#)

### 2) Review Team Membership

- The committee discussed the membership of the Review Team for Student Services and Instructional Support Services programs.
  - After much discussion, the committee drafted the Review Team membership for each program.
  - At next week's meeting, the committee will review the Program Review 5-Year Cycle and the Review Team membership. If necessary, changes will be made to the membership.
- Homework: The Program Review Vocabulary List was divided amongst the IP&B committee members. Please come to next week's meeting prepared to share your definitions to your assigned word(s).

## Vocabulary List

- Actionable
- Completion
- Disproportionate impact
- Distinctive
- Demonstrable
- Equity gap
- FTEF
- FTES
- How does the college define region? (CTE related)
- Learning outcomes (PLOs, SLOs, ILOs)
- Non-Success
- Non-Targeted groups
- Persistence
- Productivity (including mathematical explanation)
- Program specific terms (i.e. CTE related terms, regional wage, baseline metrics, etc.)
- Programmatic factor
- Reasonable
- Retention
- Rubric
- Stabilize
- Success
- Targeted groups
- Trend
- Unduplicated headcount
- Within Department control
- WSCH

For additional information on meeting minutes, please contact Kelaiah Harris at [harriskelaiah@fhda.edu](mailto:harriskelaiah@fhda.edu).