

Mission Informed Planning Council
December 1, 2023
President's Conference Room 1:00 – 3:00 PM

Attendees:

Nathan Springer, Josh Pelletier, Voltaire Villanueva, Kurt Hueg, Eric Reed, Nina Heywood, Stacy Gleixner, Bret Watson, Zach Cembellin, Kristina Whalen, Ron Herman, Lené Whitley-Putz, Ben Kaupp (Online, Fatima Jinnah, Doreen Finkelstein, Lisa Hills, Clifton Der Bing, Joshua Agupugo, Kelaiah Harris, Peter Chow, April Henderson, Laurie Scolari, Tim Shively, Robert Lanz, Bebel Yen, Mike Teijeiro)

Agenda Approved

Minutes:

Approved with corrections to two names

Public Comment:

No Comments

Adiel Velasquez will be facilitating this meeting.

Student Voice:

(Nate) In reference to the conflict in the Middle East, students would like an official statement from the college. (Kristina) I have communicated with student leaders on the various statements and am interested in how we can better communicate with students on matters like this. (Nicole) The Social Justice Club has seen the communication from the President. (Nate) We are working to try and get the gym reopened and are working with the Athletics Department to that end. We have heard from Sunnyvale Center students and they would like more events at that location. (Joshua) Opening up the gym is a big challenge. It would be great to have the gym available and would help with mental and physical health. We'd like to have a 'Get Fit February' and the gym would be a great help. (Adiel) I see Foothill students at 24-Hour Fitness in Mountain View. (Joshua) I have an online survey and student signatures to show that there is demand. (Mike) I have met with Josh and ASFC. I'd be willing to offer a PHED 45 class, we can schedule at a time that is convenient.

Old Business:

Mentor Mindset

(Bret) We have spent a considerable sum on this program thus far, much of this on the consultant - David Yaeger. (Kristina) I had mentioned I had met with David Yaeger. We are at an inflection point to decide if we want another cohort to go through. David Yaeger mentioned he wanted to set up a fellowship model. The cost would probably be similar. We would need to find another faculty lead. Does the Mentor Mindset 2.0 Fellowship model seem like a worthy endeavor? It will cost \$90-100K? (Lené) There is a lot of cross over between the Mentor

Mindset and Culturally Responsive Pedagogy project and grant. We are at risk when we have two projects with similar goals. We can look at ways we can combine the two projects. (Ben) I was in the first cohort. David is very good. What he shared with us is not necessarily anything we need him for a second time. We learned things, but most folks gained from what we did locally. (Lené) I think we need to bring the two projects together as two separate similar projects is confusing. (Ben) I can only speak to my experience. (Fatima) I wanted to plus-one what Ben said. (Kristina) Anyone else who has been in Mentor Mindset training...comments? (Doreen) I guess my question is what do we expect to see happen? There is a free program called PERTS we could join. It would not be the same as the Mentor Mindset program, but would allow for help in administering surveys to evaluate effective interventions....Is there a middle ground between spending a lot of money and moving what we learned forward ourselves? (Voltaire) How would a fellowship program be different? (Kristina) I am not sure it would be different. There might be more ownership for folks in the fellowship program. One concern I have is that he (David) is very busy. I am getting a sense we have all the things we need here at Foothill...I am making a motion that we sunset our relationship, with gratitude and thanks... with David and his team. Can we carry that work forward here with the expertise we have? (Voltaire) \$85K is a lot. We were paying David and the behavioral scientist... (Bret) the contract was about \$60K and the faculty coordinator was about \$35K. (Voltaire) It is an involved program, that takes time. Will people want to pursue the Mentor Mindset PD given all the PD opportunities? (Ben) The \$60k will go a lot further as faculty stipends as opposed to hiring David again. (Lené) Instead of looking at things separately, we need single goals and understand the inter-related nature of our professional development work.

New Business:

Tech Committee:

(Voltaire) Allison and I were talking and we were wondering all the places where technology is discussed. It seems there are different pockets making Tech-related decisions without consulting faculty. (Allison) we presented these slides at COOL. There are multiple areas that touch instruction and the student experience. Right now we do not have a process for faculty input on any of this. The technology we have is not instructor friendly. With ETAC we are not sure of the formal process to appoint folks to this committee. It is not clear. There is no process. We also have standalone committees. (Voltaire) What does everyone think? (Nina) How often does ETAC meet? (Lené) Once each month. (Zach) I am reporting out later and we'll have this conversation all over again. I agree there needs to be better communication. (Allison) It seems the Foothill Tech Committee is the nexus and COOL is faculty and teaching specific. (Lené) we also have a Canvas meeting once each month with De Anza and ETS...we report back to ETAC. (Stacy) You might want another designation that is resource specific. (Nina) Is there a graphic that shows the relationship between the committees and who is serving and how to find the committees? (Kristina) We'll have that mapped out by the end of the winter quarter. (Bret) we have the Program Review group and there are tech requests that come from faculty chairs. (Zach) What is the Tech Committee purpose here at the college? There needs to be a place where things like software management is tracked.

Distance Education Plan

(Lené) I have a lot of similar information. When we were all online, it prompted questions about how the online ecosystem supports the whole campus. In our plan, we identified what we were moving forward on, but the goals are ongoing. We want to ensure the plan supports the SVE and that we dovetail with other plans. We had several themes...Decision Pathways: There is not enough data to help us make decisions. We need to reflect need, shared governance and community values, and adhere to state and federal laws and guidelines. We need to support a robust online ecosystem with a strong technology budget. Also, what can we do to support quality teaching and learning? Training for users and support for users. Looking for a motion for support? (Kristina) I read this and got to the summary of goals which mentions a committee and I know there is an effort to limit the number of committees...I think we are seeing where fewer committees are leaving gaps. (Lené) We had several committees that formerly existed. COOL reports to the Academic Senate. We don't have the ability to prioritize funding in COOL, We have used ETAC for some Distance Ed work, but there is not a sense of shared governance representation. It would be nice if there was a committee that could promote online learning work and priorities. (Allison) We used to have the distance education advisory committee. That was lost and it kind of sounds like the Tech Committee has taken this place. Maybe, the Tech Committee could take this on. (Lené) Post COVID, we should not be separating classroom and online technologies as we serve our students with online technology everywhere. (Adiel) Motion of approval? Moved by Voltaire, seconded by Nate...(Voltaire) Academic Senate did give this plan our blessing. Passed unanimously.

Committee Reports:

Tech Committee

(Zach) How does Tech get purchased? Part of the Tech Committee's plan was to develop a procurement process. We now have a draft of this process. We have been asked to review this process and will report back to ETAC. Historically, there has not been a set process and it seemed a bit random. This draft document will be on the MIPC site. Last time I was here we talked about the Chromebooks...since then, the library has been able to purchase laptops. In that conversation, ETS has declared they will not support these new laptops. Who will support this technology? There is a lot to digest. (Bret) Did the District review this process? (Zach) This document is from Jory and Justin. We are being asked to review this process and come up with ideas as to how we improve the process. (Lené) For example, for simple Syllabus, there was not ETS process to implement this. We developed our own process. (Voltaire) I am assuming De Anza is moving this through their shared governance process too? (Lené) De Anza received this document and were tasked with the same work. (Kristina) I would love to put this on our next agenda under old business so folks have a chance to review. Part of ETS' capacity issues is that the two colleges act independently of each other in terms of technology choice and ETS has to maintain both. Does this procurement take this into account? (Lené) We worked with De Anza and created a Canvas site to collaborate and chose the same tool. We always bring our tech tools to De Anza as we adopt them, but De Anza is not always interested in these tools. There is more conversation now and it is a really good thing if we can adopt the same tools. (Zach) The more we can work together, the easier the workload for ETS. Within the Tech Plan is

articulating a plan to respond to catastrophic events. We are trying to figure that out. (Lené) Teresa Ong has that plan. We had to make things up as we went during COVID. (Bret) Like the EOC...we had a governance group when we were navigating the COVID emergency. (Zach) If you have feedback, let me know.

Housing Taskforce

(Eric) The Board has earmarked \$200 million Measure G dollars for student and employee housing. A consultant did a feasibility study for locations to build housing in our service area. (Nina) Have other CCCs done anything similar? (Eric) Yes, about ten colleges received state funding and are building now. Santa Rosa and Lake Tahoe have housing. (Kristina) 15 community colleges have built student housing. (Josh) At Santa Barbara City College you could also use the UC dorms. (Eric) Los Altos Hills nominated Foothill College as a site for housing. This gives us access to some funding (\$28 million in low interest loans...TBC) We had always viewed LAH as hostile to student housing, but our community seems to be supportive now. This is exciting. I am encouraged that this creates momentum. (Kristina) I have an upcoming meeting with Mark Short, who submitted our designation. What is the likelihood we'd get the money and there is a long list of possible sites. Across the country large shopping malls are being repurposed into vibrant communities. (Bret) Looking at these locations...there is a fault line near the Football field. I am wondering where we can realistically put a housing complex on campus? (Eric) We have cued up an architect and consultant ready to do the work...and we have grant money. (Kristina) The town officials cannot bring money, but they can help remove obstacles like zoning, etc. (Eric) Every community has an Arena obligation and this can force people's hands on development. Cities want to be proactive to avoid this obligation. The earthquake concern is apparently not as big a concern according to the architects. (Kristina) The \$28 million could help us with the planning, etc.

Cluster-Hiring

(Voltaire) The AS is looking at our contribution to our 13-55 goals. We are looking at Issue 7, Goal 31. Cluster hiring has been discussed as a way to recruit and retain faculty of color. We feel that we can look at our hiring procedures and with new leadership in HR, we are looking at how to recruit. We are looking at inclusive language in our job descriptions and we want to encourage all faculty to apply. We want to acknowledge that retention is an issue and we want to create a retention program for faculty. Pat Hyland is convening a meeting soon and we'll discuss these issues. (Janie) Is it possible to do an equity audit on our process? (Voltaire) The AS has talked about how we write positions, diversity statements, but from what I hear, not all committees weigh the diversity statements. Bringing this up in AS has opened up a lot of curiosity about our process.

ILO Workgroup:

(Josh) We refined our process on November 29 and reviewed all the documents from the district opening day conversation. We developed a purpose statement, principles, skills, and attributes. We will be inviting folks on December 13 for a second meeting.

Governance Handbook:

(Janie) We are meeting. (Nina) We'll connect you with the student representative

Faculty Hiring:

(Stacy) The committee will be meeting and we have a Canvas shell. We have 13 proposals for new positions.

Affinity Group Reports:

(Clifton) My goal is to reach out to employees to join the LGBTQ+ group. One does not have to identify as LGBTQ+ to join.

(Fatima) We had an OLA fundraiser and distribution will be Tuesday and Thursday, but they will be freshest on Monday. This fundraiser will now support two \$500 scholarships.

Announcements:

(April) The EOPS program is holding its annual holiday event on December 5. We are down to the last six children who need a gift adoption. If you would like to bring a gift please do so.

(Nina) The Fund the future club is hosting our fundraiser. We are looking for a \$5 donation. We are holding an end of term party for donors on December 15.

(Nate) The Gender and Sexuality Alliance is hosting a clothing swap at many campus locations. Boxes set up until Monday. The event is on Wednesday.

(Ron) Ceramics sale next week!

(Janie) Met a new student called Felipe and he has used the Makerspace. He had a phenomenal experience.

For the Good of the Order:

(Kristina) This is the last MIPC meeting of the quarter...we completed a massive amount of work this quarter!

Meeting adjourned at 2:57 PM