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| **Attendees:** |
| **In-person:**Voltaire Villanueva, David Marasco, Simon Pennington, Phuong Tran, Josh Peletier, Elaine Kuo, Scott Olson, Ron Herman, Vanessa Santillan-Nieto, Kayla Nguyen, Maria Blaze, Derick Nguyen, Michael Chang, Jordan Fong, Chris Chavez, Ajani Byrd, Teresa Ong, Bret Watson, April Henderson, Antoinette Chavez, Kristina Whalen, Krish Sangani**Online:**Julie Jenkins, Sheherazade Arasnia, Catalina Rodriguez, Peter Chow, Robert Sandor, Lene Whitley-Putz, Raine Phan, Pauline Brown, Zachary Cembellin, Crystal Chen, Yasmine Malboubi, Valerie Fong, Caroline Park, Cynthia Brannvall, Laurie Scolari, Sharon Garcia-Vega, Edna Hernandez-Amezcua |
| **Item**  | **Presenter**  | **Description**  |
| **Chair:**  Kristina Whalen  **Facilitator:**  Voltaire Villanueva  |  |  |
| Approval of agenda  Approval of the minutes  |  |  |
| Student Voice   |   |  |
| Affinity Group Reports * APAN (Asian Pacific American Network)
* OLA (Organización Latino Americana)
* AAN (African American Network)
* RA (Rainbow Alliance)
 | Jordan FongCatalina Rodriguez April HendersonCatalina Rodriguez |    |
| **Old Business**  |   |   |
| Bookstore Task Force Recommendation  | Bret Watson & Taskforce members  | * The college is transitioning to an online/hybrid bookstore model, with plans to repurpose the current physical bookstore space.
* Moving to primarily online model with possible small hybrid physical presence
* Current Follett contract ends October 2024; coordinating transition with De Anza College
* Need to follow resource allocation guidelines process for repurposing bookstore space
* Current bookstore hours are limited (10am-2pm, not open Fridays)
* Concerns raised about ensuring student access to last-minute supplies, scantrons, etc.
* Suggestion to use lottery funds for some supplies currently sold in bookstore
* Discussion of potential for Amazon lockers or other pickup solutions for online orders

**Next Step:**Continue bookstore transition planning and space reallocation process. |
| Foothill 2030: The Blueprint for Success   | Stacy Gleixner Voltaire Villanueva Elaine Kuo Ajani Byrd  | The Blueprint is on the agenda for the October 6th Board of Trustees meetings. Brief discussion of the implementation   |
| **BREAK**  |   |   |
| **New Business**  |   |   |
| Building an AI Framework at the College  | Kristina Whalen Kayla U. Nguyen Vanessa Santillan-Nieto Voltaire Villanueva Attendees of the 2025 Future’s Summit   | * An AI framework and ethical guidelines for campus use are needed; leadership is considering creating "AI Fellows" roles to develop this.
* Wide range of perspectives from excitement to serious concerns about AI use on campus
* Concerns raised about data privacy, corporate profit motives, and impact on critical thinking skills
* Need for ethical guidelines, transparency on AI use by faculty/staff, and student education
* Suggestion to make AI policies in syllabi two-way, detailing both student and instructor use
* Proposal to create "AI Fellows" roles (faculty release time, staff time, student stipends) to develop framework
* Suggestion to align AI use with institutional learning outcomes: think critically, thrive in global workforce, engage in life of inquiry, act with integrity
* Discussion of importance of teaching students how to use and evaluate AI as a tool

**Next Step:**Discuss AI framework development further at next meeting. |
| Unlocking Opportunity and Career and Academic Pathways  | Teresa Ong  Elaine Kuo Kristina Whalen Voltaire Villanueva Stacy Gleixner Laurie Scolari Nadene Torres Aaron Korngiebel  | * Foothill was selected for the Aspen Institute's "Unlocking Opportunity" program to improve post-graduation economic outcomes for students
* Aspen Institute initiative to improve post-graduation economic outcomes
* Only 53.4% of Foothill students earn a living wage after graduation
* Transfer rates to CSU/UC have declined, especially during pandemic
* Goals: Expand pipelines to high-wage jobs, increase bachelor's degree attainment, optimize general studies pathways
* Cross-functional team assembled to analyze data and develop strategies
* Example shared of Odessa College eliminating general studies major due to poor outcomes

**Next Step:**Begin work on Unlocking Opportunity program data analysis. |
| Employee Climate Survey  | Elaine Kuo  | * Recent employee climate survey results show areas for improvement in job satisfaction and belonging, especially among classified staff
* 20-25% response rate (145 employees)
* Lower job satisfaction reported among classified staff (26%) compared to administrators (100%)
* Areas for improvement: professional development, advancement opportunities, belonging
* Employees report higher engagement with immediate supervisors/units than with district-level leadership
* Students report high engagement (75%+) but lower sense of belonging than employees
* Only about 50% of students feel there are equal opportunities for leadership positions

**Next Step:*** Review full climate survey results and discuss implications.
* Consider inviting Institutional Research back to discuss engagement vs. belonging metrics.
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| **Committee Reports**  |   |   |
| No committee reports now |  |   |
| **Standing Reports**  |   |   |
| Taskforces and Workgroup Reports  |  |   |
| Announcements  |   |   |
| Adjourned  |   |   |