# MEETING MINUTES

Date: April 15, 2021

Time: 1:00pm-2:0pm

Loc: Zoom

## NOTES BY TOPIC

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| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
| 1 | “In between” spaces for students | * We have a rough estimate of over 100 students on campus on a given day attending in person classes.
* If we had a 100-foot by 100-foot area, that would be able to accommodate about 200 people, each with a standard size desk.
* There will be an open library with some spaces.
 | * Identification of a suitable space for students to be in between classes
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| 2 | Contact-tracing app redundancy  | * The mobile app will tell students what facilities are open, showing a map, where they could get resources.
* We should advocate for expanding the outdoor Wi-Fi access especially in the parking lot.
* ETS is getting information from marketing and communications for the app.
* Many expressed the concern that having two different apps for contact-tracing is a redundant concept, and that the tracing may not happen very well and because the two apps are not necessarily talking to each other.
* Based on the demo of the apps, the student one has a much larger capabilities to do work with larger groups.
 | * Identify a solution to the problem of multiple contact tracing apps used.
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| 3 | EOC Report | * The COVID prevention plan is almost ready to post.
* Our return to campus plan draft was sent out to the EEOC yesterday for their review.
* The operations district operations will test the water quality to make sure everything’s safe, and we could only have the water bottle filling stations open, not any water fountains.
* Lot one will be used for screening and testing. Lot two will be used by the students who will be swimming water polo the ATC staff, etc.
* Signage is going up and when faculty and staff return to their offices and classrooms, they will find a package with sanitizer, masks, etc.
* There will be a lot of safety items in a Foothill bag.
* Most of Foothill has good air filtration but we plan to use HEPA filters in our classrooms if preferred.
* We are doing a deep cleaning of the conditioning classes’ facilities.
* There are four sets of restrooms that the athletics areas will need.
* All the restrooms will be spread out across the campus, not every restroom will be open.
* Coordination with operations when it comes to the cleaning for the restrooms. We will have to social distance inside the restrooms.
* We will be bringing back the vendors gradually.
* There will be no notification if there were no close contact to someone that is COVID positive in the class.
* Foothill has to comply with state, county and federal guidelines when it comes to notification so it is possible that you would not be notified that there was a potential outbreak, or someone was COVID positive in your classroom.
* We want to make sure that the posters are placed somewhere visible and that it stays in its location. We have to be creative when it comes to athletics and outdoor conditioning.
 | * Update the RTC
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\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

Chris Chavez, Simon Pennington, Vanessa Smith, Bret Watson, AL Guzman, Anthony Cervantes, Asha Jossis, Craig Gawlick, Debbie Lee, Gay Krause, Josh Pelletier, JP Schumacher, Karen Erickson, Kathryn Maurer, Kennedy Bui, Leticia Maldonado, Lety Serna, Manny Diaz-Alvarez, Mike Teijeiro, Pawel Szponar, Phuong Tran, Ram Subramaniam, Rebecca Ryan, Romeo Paule, Roosevelt Charles, Valerie Fong, Warren Voyce

Recorder: Veronica Casas

Facilitator: Thuy Nguyen