# MEETING MINUTES

Date: Sept. 26, 2018

Time: 1-3 p.m.

Loc: TBD

## NOTES BY TOPIC

| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
| --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

### Voting

Tri-Chairs:

Administrator:

Classified Staff:

Faculty: Name (FT), Name (PT)

Students:

### Non-Voting

Ex-Officio:

Recorder:

Facilitator