

April C. Henderson

SEW: Proposed Book Loan Program

Draft-Presented October 27, 2015

As a part of the **Extended Opportunity Programs & Services (EOPS)** program at Foothill College, participants receive a book voucher that will pay for all, or a substantial amount of required textbooks. Applicants must be low-income and meet the programs educationally disadvantaged criteria. Most of the students served by EOPS are within the SEW target groups. Participants must also be full-time (12 units or more), unless they are registered with Disability Resource Center (DRC) and are approved for a unit reduction waiver.

Due to the low-income standards, (**see below: the Board of Governors (BOG) Fee Waiver standards) hundreds of students whose family income is only a few dollars over the low-income limits (many who are within the target groups listed in the Student Equity Plan and who meet the EOPS educationally disadvantage criteria) are ineligible for EOPS. EOPS isn't available to part-time students.

The table below compares a former Foothill Book Loan Program, MCP, and a proposed program, integrating information from a model book loan program from Mira Costa College that would benefit students who are within the target group and have missed EOPS eligibility between \$1-\$1000's.

Voluntary Participation Program	<i>MCP Program- Book Loan Ended early 2000's</i>	Proposed Pilot Program 2015: Incorporating Technology		Model: Mira Costa College	
Eligibility	<i>BOGW C students only within \$100 of eligibility for EOPS; Meet EOPS educational eligibility criteria Must be enrolled</i>	BOGW C students only within \$1-\$1000 (pilot amount) of eligibility for EOPS Meet EOPS educational eligibility criteria		All BOGW C First come first served Must be enrolled No fees owed No previous holds	

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	<i>No previous Holds</i>	(to help determine/measure target groups) Must be enrolled No previous Holds			
Financial Need	<i>Yes</i>	Yes		Yes	
Enrollment Status Required	<i>Full-time</i>	Fulltime/Part-time (may encourage students to enroll full-time; Grab more foster youth participation)		Part-time (6 units)	
Student Responsibilities	<i>EOPS MRC Agreement: Comprehensive Ed Plan; Meet with Counselor 2x per quarter; submit Progress Reports; Return Books on-time;</i>	3SP requires abbreviated Ed Plan; Return Books on-time;			

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	<i>No previous Holds</i>				
Additional Services	<i>Same as EOPS students minus 4-year college fee waivers, however, income levels will determine on the 4-year college end. No priority in EOPS events</i>	Eligible for support services on campus		None	
Inventory	<i>Broad Titles built from purchasing and students returning books (2yr agreements with professors) Old edition books w/ professor approval</i>	Selected Titles (2yr agreements with professors) Old edition books w/ professor approval (Agreement to use an additional semester)		Titles & Copies (2yr agreements with professors) Old edition books w/ professor approval (Agreement to use an additional semester)	
Staffing	<i>Full-time staff</i>	10-20% (EOPS?) staff and work-study students		10% staff and work-study students	
Technology	<i>Excel/ Filemaker</i>	Application		People Soft Surf	Expedited

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	<i>Pro</i>	Banner ? Research Textbook Tracker		Textbook Tracker	Application processing; doubled number of students served.
Cost of Technology	\$0	?			CO\$T Textbook Tracker Program (multiple users) \$2500 Computer and scanner Annual Technical Support Subscription \$499 Online application(People Soft) -FREE
Funding	<i>FH District</i> ??	Student Equity Basic Skills ASFC Foundation CTE Grant ??			Funding ~ \$25,000 - \$30,000 EOPS Foundation account \$3,000 - \$5,000 EOPS budget \$3,000

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					CTE grant (VTEA & AB540) \$15,000 Foundation accounts <ul style="list-style-type: none"> • General student population \$12,000 • Military/Veterans \$2,500 • Foster youth \$5,000 Basic skills FYE and UMOJA
Challenges		Space (location) Staff			Found space in a near by location

**Board of Governors Fee Waiver Program
 BOGFW-B
 2015-2016 Income Standards*

	Family Size	2014 Income
1		\$17,505
2		\$23,595
3		\$29,685

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**Board of Governors Fee Waiver Program
BOGFW-B
2015-2016 Income Standards*

Family Size	2014 Income
4	\$35,775
5	\$41,865
6	\$47,955
7	\$54,045
8	\$60,135
Each Additional Family Member	\$6,090

* These standards are based upon the federal poverty guidelines, as published each year by the U.S. Department of Health and Human Services. Under Title 5 of the California Code of Regulations, the student or student's family must have a total income in the prior year (in this case, 2012) that is equal to or less than 150% of the U.S. Department of Health and Human Services Poverty Guidelines based on family size.

The U.S. Department of Health and Human Services published the 2012 Poverty Guidelines in January 2014.

These income standards are for the 2015-2016 academic year and are to be used to determine BOGFW-B eligibility **effective** July 1, 2015.