Student Equity Taskforce
Meeting Minutes
September 25, 2013

Co-facilitators: Elaine Kuo & Mia Casey

Attendees: Alexandra Duran, Debbie Lee, Erica Onugha, Kathryn Maurer, Hilda Fernandez, Carolyn Holcroft, Bill Ziegenhorn, Paul Starer, Teresa Ong, April Henderson, Thomas Shepard, Pat Hyland, Roberto Sias

1. College Opening Day (Erica Onugha)
    a. Positive feedback overall
    b. What would be considered student equity initiatives?
    c. Breaking down silos—recognizing student equity efforts around campus
    d. Find ways for people to stay engaged
    e. Expand communication of these student equity efforts on campus
    f. To follow up:
        i. Sharing documents—create an equity Dropbox?
        ii. Contact John Fox regarding his Opening Day workshop—collected ideas from his breakout session about what we can do better

2. Group Structure: Committee vs. Workgroup (Elaine Kuo)
    a. Plan to recommend workgroup structure to PaRC (10.02.2013)
    b. Advantages of workgroup structure:
        i. Can bring sustained focus on student outcomes and accountability (Student Equity Plan does not sit on the shelf)
        ii. Creates a consistent presence and message—such as formalization in planning and resource prioritization documents
        iii. Can use this structure to guide/collaborate with other groups, such as the other core mission workgroups, professional development committee, district equity committee, etc.
        iv. PaRC is the entity that makes recommendations affecting planning and funding at the college-level—where the action's at in the current governance structure
    c. Disadvantages:
        i. Becoming part of PaRC, which is a consensus group
        ii. Absorbed into bureaucracy
        iii. Possible marginalization of student equity if it becomes perceived as the responsibility of one group
        iv. Sometime agitation from outside the system can be more effective

d. Other Options
      i. Ask for representation by other core mission workgroups to serve on student equity workgroup
      ii. Value of cross-pollination
      iii. Collaboration with workgroups to provide accountability with Student Equity Plan
   e. Consensus to recommend workgroup structure
      i. Try workgroup approach
      ii. Let's get some work done!
   f. To Be Determined (after recommendations approved by PaRC)
      i. Goals/agenda other than Student Equity Plan (due July 2014)
      ii. Group to prioritize—especially after Plan is written
      iii. PaRC suggestions?

3. Professional Development Workshop Suggestions
   a. Highlight current/on-going initiatives (such as Summer Bridge Math Program)
   b. Guest speakers (such as from De Anza to speak with Student Equity group)
   c. Department initiatives regarding enrollment support
   d. IR presentation of data in terms of equity—how to interpret these data?
   e. Outreach efforts
   f. Program review workshops—for instruction, student services and administrative units
   g. Equity workshop for staff who have direct contact with students—importance of providing fair and equitable service
   h. Define terms—equity, diversity, fair
   i. Possibility of adding workshop to faculty flex day (10.18.2013)?

4. Other Possibilities
   a. Kathryn Maurer: Special projects class
   b. Students available to conduct research related to student equity