Integrated Planning and Budget Team 2017 Summary, September 19, 2017

- Discuss possible revisions to the program review template prompts to clarify the need to include plans to mediate student achievement gaps identified by the data (PRC and SEW) RECOMMEND MODIFYING COMPREHENSIVE INSTRUCTIONAL TEMPLATE. CONSIDER MOVING TO 5 YEAR COMPREHENSIVE CYCLE WITH QFE

- Review and reconsider new initiatives proposal form. RECOMMEND BRINGING FORM BACK TO PARC FOR CONSIDERATION

- Review PRC rubric application for addressing Equity in Program Reviews. Consider overall rating for programs that are below the institutional standard for course success rates and whether a remediation plan should be required. NO CHANGE RECOMMENDED. (IPB FELT THE DISCRETION WAS ALREADY IN PRC'S CHARGE)

- Explore the feasibility of developing metrics for faculty hiring prioritization. RECOMMEND FOLLOWING CRITERIA ALREADY PRESENT IN THE GOVERNANCE HANDBOOK AND REVIEWING AS PART OF THE UPDATE OF THE GOVERNANCE HANDBOOK IN 2017-18

- In consultation with division stakeholders and with the faculty and staff senates, review and suggest revisions to the specific units included in each program review category – especially administrative, student services, and instructional degrees that are inter-disciplinary and established learning communities. RECOMMEND DELEGATING THIS TO THE PROGRAM REVIEW COMMITTEE

- Examine the results of the governance survey. DISCUSSED, USED TO INFORM PROPOSED CHANGES TO THE COMPREHENSIVE PROGRAM REVIEW TEMPLATE

- Consider making the PR Templates available sooner. Examine the PR calendar to move the due date for PR further out. NO CHANGES RECOMMENDED TO SCHEDULE – CONSIDER WITH QFE

- Review timing and focus of the college's annual Governance Survey. NOT DISCUSSED

- Review Governance Handbook to identify gaps in preparation for QFE process in the fall. NOT DISCUSSED
- Discuss possible revisions to the student services unit and administrative unit program review template prompts to more clearly highlight services provided and students served (PRC) NOT DISCUSSED