



FOOTHILL COLLEGE

Core Mission Workgroup Objectives for 2013-2014

Institutional Goal Improve the outcomes of vocational students.		
Workgroup Objective Continue to verify and improve the use of Perkins funding at Foothill College.		Map to Institutional Learning Outcomes <input type="checkbox"/> Critical Thinking <input type="checkbox"/> Computation <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Community
Target Verify advisory boards for all Perkins funded programs, continue to Improve allocation process and increase training related to Perkins funding		Resource Planning Estimated Cost \$ _0 _____ Funding Source <input type="checkbox"/> Existing <input type="checkbox"/> Potential <input type="checkbox"/> Requested <input checked="" type="checkbox"/> NA Timeline Target Date(s) June 30, 2014
Metrics <ul style="list-style-type: none"> • Closely monitor Perkins expenditures to assure all funds are spent within acceptable time lines and within proper object code allocations • 100% identification of all advisory boards and its membership for CTE programs. • Program review data used in review of all Perkins allocations. • Allocation process completed before March 2013, all Deans reporting use of Perkins funds. 	Lead Role <ul style="list-style-type: none"> • John Mummert, VP of Workforce • Charlie McKellar, Classified Tri-Chair • Bob Cormia, Faculty Tri-Chair 	Supporting Documentation <input type="checkbox"/> ACCJC Recommendation <input type="checkbox"/> District Priority <input type="checkbox"/> Educational and Strategic Master Plan <input type="checkbox"/> Equity Plan <input type="checkbox"/> PaRC Initiative <input checked="" type="checkbox"/> Program Review <input type="checkbox"/> Other _____
References & Notes		Workgroup Participants Charlie McKellar, Bob Cormia, Mark Anderson (Tri Chairs), John Mummert (ex-officio), <i>et al</i>



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Core Mission Workgroup Reflections for 2013-14

Institutional Goal: Improve the outcomes of vocational students.			
Workgroup Objective Continue to verify and improve the use of Perkins funding at Foothill College.			
Target Summary Verify advisory boards for all Perkins funded programs, continue to Improve allocation process and increase training related to Perkins funding	<input checked="" type="checkbox"/> Completed	<input checked="" type="checkbox"/> In Process	<input type="checkbox"/> Not Initiated Explain:
Successes <ul style="list-style-type: none"> • Funding rubric submitted & approved • Allocation data used in program reviews and in funding rubric. • Advisory board minutes and member lists submitted included a minimum of 50% industry professionals. • Programs were kept updated per state regulations regarding application process, allowable expenditures, professional development, out-of-state travel. 	Challenges <ul style="list-style-type: none"> • Seven CTE programs submitted proposals for approval process including Biomedical Technology Technician, Commercial and Industrial Technician, Geographic Information Systems Technology, Geriatric Health Care Technician, Interventional Pulmonology, Personal Fitness Trainer and Fitness Instructor. These programs, if approved, may want to apply for Perkins funding in 		Resource Planning Review Cost(s) \$ _____ <input type="checkbox"/> Financial <input type="checkbox"/> Personnel <input type="checkbox"/> Technology <input type="checkbox"/> Time <input type="checkbox"/> Other _____

<ul style="list-style-type: none"> ● One new CTE program, Nanoscience, received Perkins allocations this year. 	<p>2015-2016. There is a limited amount of federal funds available, grant increased by only \$4000 for 2014-2015 allocations.</p> <ul style="list-style-type: none"> ●2014-2015 Funding needs included CTE Outcomes Survey. 	
<p>Progress Indicators (Metrics Update)</p> <ul style="list-style-type: none"> ● Closely monitor Perkins budget narratives, applications and expenditures to assure all funds requested are spent within time lines of the grant and within proper object codes allocated -COMPLETED ● Record annual Perkins CTE advisory board meetings and advisory board memberships – IN PROGRESS ● Program review data used in review of all Perkins allocations- COMPLETED ● Allocation process completed, reviewed and approved by Workforce Workgroup and sent to PaRC by March 2014, all program directors and Deans reporting use of Perkins funds-COMPLETED 		
<p>References & Notes</p>	<p>Workgroup Participants</p> <p>John Mummert, VP Workforce, Mark Anderson, Administrative Tri-chair Bob Cormia, Faculty Tri-Chair Charlie McKellar, Classified Tri-Chair Donna Wolf, Workforce Sr. Administrative Assistant</p>	



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Core Mission Workgroup Objectives for 2013-14

Institutional Goal Improve student success; and Improve the outcomes of vocational students.		
Workgroup Objective Continue to increase awareness and improve information access related to all workforce and CTE programs at Foothill College.		Map to Institutional Learning Outcomes <input type="checkbox"/> Critical Thinking <input type="checkbox"/> Computation <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Community
Target Prospective students, prospective employers, community members, etc. will be able to access information about all Foothill College workforce and CTE programs by June 30, 2014.		Resource Planning Estimated Cost \$ 0.00 Funding Source <input type="checkbox"/> Existing <input type="checkbox"/> Potential <input type="checkbox"/> Requested <input checked="" type="checkbox"/> NA
		Timeline Target Date(s) June 30, 2014
Metrics <ul style="list-style-type: none"> • Continue presentations of all workforce and CTE programs at WWG monthly meetings (open and advertised to the public) in 2012-2013. • Review and advise Marketing to ensure 100% scope and completeness of the Career and Vocational Guide. • Identify what's currently offered in the Bay Area in terms of CTE through the Bay Area Community College Consortium (BACCC). 	Lead Role <ul style="list-style-type: none"> • John Mummert, VP of Workforce • Charlie McKellar, Classified Tri-Chair • Bob Cormia, Faculty Tri-Chair • Mark Anderson, Administrative Tri-Chair 	Supporting Documentation <input type="checkbox"/> ACCJC Recommendation <input type="checkbox"/> District Priority <input type="checkbox"/> Educational and Strategic Master Plan <input type="checkbox"/> Equity Plan <input type="checkbox"/> PaRC Initiative <input type="checkbox"/> Program Review <input checked="" type="checkbox"/> Other: BACCC (Bay Area Community College Consortium), WWG Meeting Minutes
References & Notes		Workgroup Participants Charlie McKellar, Bob Cormia, Mark Anderson (Tri Chairs), John Mummert, V.P. Of Workforce (ex-officio), <i>et al</i>



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Target Summary Prospective students, prospective employers, community members, etc. will be able to access information about all Foothill College workforce and CTE programs by June 30, 2014.	<input checked="" type="checkbox"/> Completed	<input checked="" type="checkbox"/> In Process	<input type="checkbox"/> Not Initiated Explain:
Successes <ul style="list-style-type: none"> • Presentations of workforce & CTE programs at WWG monthly meetings • “In Demand Training for Rewarding Careers” was updated by Marketing Department and distributed at Outreach events through out the year. • Identified other CTE programs offered in the Bay Area through continued participation in Bay Area Community College Consortium (BACCC) 	Challenges <ul style="list-style-type: none"> • With new technologies in the Bay Area, there are many continuing developments in CTE program updates • It is imperative to continue developing regional contacts within our sector. 		Resource Planning Review Cost(s) \$ _____ <input type="checkbox"/> Financial <input type="checkbox"/> Personnel <input type="checkbox"/> Technology <input type="checkbox"/> Time <input type="checkbox"/> Other _____

Progress Indicators (Metrics Update)

- Continued presentations of all workforce and CTE programs at WWG monthly meetings (open and advertised to the public) in 2013-2014
Presentations: 10/08/13- BACCC overview, CTE Outcome Survey, 11/12/13 Kay O' Neil, Canada College Director Workforce Development, 12/03/13- Employer Survey Template, New CTE Programs: BHS- Interventional Pulmonology; Kinesiology- Fitness Instructor, Personal Trainer; BSS-Geographic Information Systems, Apprenticeship-Air Conditioning & Refrigeration, Steamfitting & Pipefitting Technology, Residential Plumbing, Commercial Plumbing; 1/14/14- Employer Survey Sub committee update; 3/11/14 Regionalism- "Workforce Regional Reality; 4/22/14- Core Mission Reflections review, Employer Survey sub-committee update; 5/13/14- New Program Proposals: PSME- Biomedical Technology, Commercial & Industrial Technician; BHS-Geriatric Health Care Technician- **COMPLETED**
- Reviewed and advised Marketing to ensure 100% scope and completeness of the Career and Vocational Guide-**COMPLETED**
- Identified what's currently offered in the Bay Area in terms of CTE through the Bay Area Consortium and deputy sector navigators- **IN PROGRESS**

References & Notes**Workgroup Participants**

Charlie McKellar, Bob Cormia, Mark Anderson (Tri Chairs), John Mummert, V.P. Of Workforce (ex-officio), *et al*,



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Core Mission Workgroup Objectives for 2013-14

Institutional Goal Improve student success; and Improve the outcomes of vocational students.		
Workgroup Objective Improve the visibility and functionality of the Workforce web page at http://www.foothill.edu/workforce/		Map to Institutional Learning Outcomes <input type="checkbox"/> Critical Thinking <input type="checkbox"/> Computation <input type="checkbox"/> Communication <input checked="" type="checkbox"/> Community
Target Update the page to have all workforce/CTE programs listed with links to the contact person in the program chosen. Work with the webmaster to provide easy access to all students seeking a workforce educational plan.		Resource Planning Estimated Cost \$ 0 Funding Source <input type="checkbox"/> Existing <input type="checkbox"/> Potential <input type="checkbox"/> Requested <input checked="" type="checkbox"/> NA Timeline Target Date(s) June 30, 2014
Metrics <ul style="list-style-type: none"> • Accurate listing of all workforce/CTE programs currently at Foothill. • Accurate contact info for each program • High visibility for prospective students at http://www.foothill.edu/index.php 	Lead Role <ul style="list-style-type: none"> • Bob Cormia, Faculty Tri-Chair • Charlie McKellar, Classified Tri-Chair • Reg Duhe, Director of Business & Education Partnerships 	Supporting Documentation <input type="checkbox"/> ACCJC Recommendation <input type="checkbox"/> District Priority <input checked="" type="checkbox"/> Educational and Strategic Master Plan <input type="checkbox"/> Equity Plan <input type="checkbox"/> PaRC Initiative <input type="checkbox"/> Program Review <input type="checkbox"/> Other _____
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Target Summary Update the page to have all workforce/CTE programs listed with links to the contact person in the program chosen. Work with the webmaster to provide easy access to all students seeking a workforce educational plan.	<input checked="" type="checkbox"/> Completed	<input checked="" type="checkbox"/> In Process <input type="checkbox"/> Not Initiated Explain:
Successes <ul style="list-style-type: none">• Added access to all Workforce meeting agendas, minutes and reports• Added access to Gainful Employment reports and disclosures• Added access to Employer Survey Template• Added access to WWG sub-committee reports and to Employer Survey updates• Updated meetings dates, times, locations, and Workforce Workgroup members.• Updated list of current CTE programs	Challenges <ul style="list-style-type: none">• This is a continuing task that requires coordination with the webmaster• Continued fine tuning is necessary to evaluate the navigation ease, flow, imaging, content and linkage to valuable sites for our students and staff.	Resource Planning Review Cost(s) \$ _____ <input type="checkbox"/> Financial <input type="checkbox"/> Personnel <input type="checkbox"/> Technology <input type="checkbox"/> Time <input type="checkbox"/> Other _____

Progress Indicators (Metrics Update)

- Accurate listing of all workforce/CTE programs currently at Foothill. **-Completed**
- Accurate contact info for each program- **Completed and Continuing**
- High visibility for prospective students at <http://www.foothill.edu/index.php> and <http://www.foothill.edu/workforce/>- **In progress**

References & Notes**Workgroup Participants**

Charlie McKellar, Bob Cormia, Mark Anderson
(Tri Chairs), John Mummert (ex-officio), *et al*,
Donna Wolf- Workforce Administrative
Assistant, Lee Collings-Webmaster