

Foothill Annual Program Review 2023

Annual Program Review Template 2023

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1. Number of full-time faculty in the program.

2

2. Number of part-time faculty in the program.

1

3. Number of staff in the program.

1

4. Do the above numbers reflect any staffing changes?

At the time of our most recent program review, TTW was staffed by two part-time faculty and one fractional staff support individual. We now have one full-time instructor, two part-time instructors, and one program coordinator supporting the program half time.

5. Refer to the most recent Comprehensive Program Review, what were the identified actions for improvement? Identify any current and/or new Strategic Goals.

Strategic Objective #1: Work with TTW faculty and staff to develop at least two (2) parent engagement activities within the 2022-2023 academic year.
Strategic Objective #2: 100% of TTW students will complete at least one (1) evaluation of the program to solicit ideas for program improvement and to assess student satisfaction with the program.

6. What actions identified in the Comprehensive Program Review (or most recent Annual Program Review if no Comprehensive Program Review) have you completed this year?

Parent orientation is designed to specifically prepare parents for the upcoming year and also designed to create network opportunities between parents. In addition to the dedicated parent orientation, we now more intentionally target parents with recruitment activities including but not limited to attendance at exit IEPs and PTSA speaker series.

7. Explain your implementation timeline and if there have been any changes or updates.

While objective 1 was implemented as design, the evaluations discussed in objective 2 were combined with J2 evaluations associated with the tenure process for the primary instructor. This was done to minimize disruption to student scheduling and to take advantage of the robust J2 process.

8. Explain the evidence the program used to evaluate progress and provide an update on progress.

While J2s are of slightly limited use due to limitations of executive functioning of student population, they were still helpful in guiding short-term changes to the program and will be utilized in greater extent to more long term program review.

9. Click the link and follow the instructions to the Disproportionate Impact dataset, then respond to the prompt below.

https://foothilldeanza-my.sharepoint.com/:b:/g/personal/20078222_fhda_edu/EctjgGNEurtMlb1n6ZQ5k3kBNTEjiE9G_kGSHMhfM1tsrA?e=yDcC7c

Identify the groups that are experiencing a disproportionate impact in the most recent year (highlighted in orange). In the text box below, provide the percentage point gap and the number of additional successes needed to erase the percentage point gap for each group.

The only group identified as experiencing DI (5%) was individuals with disabilities. As this program serves 100% individuals with disabilities, we feel that this is not data we can use to make changes to our program.

10. Use this opportunity to reflect on your responses in this document. Include your closing thoughts.

There have been major changes to the program since the comprehensive review occurred, we are looking at program stability so that the data could be examined with more validity.

Click on the link below to view the Annual Program Review Rubric.

https://foothilldeanza-my.sharepoint.com/:w:/g/personal/20078222_fhda_edu/Ec2dqPH1B2RHinzFtnlz6sYB7-DOzW9lv1KkGyWdLuZkbg?e=CifFMU

End of Annual Program Review Template 2023

Annual Budget

Click on the link below and you will be taken to the Annual Budget Smartsheet Form. **Only one designated person from each program will have access to Annual Budget Form. If you are not the designated person for your program, you will not have access to the form.**

<https://dynamicview.smartsheet.com/views/7e0871bb-f3aa-412f-9ab8-6bb7a979714f>

If you already have a Smartsheet account, log in using your fhda email and your Smartsheet password. If you do not have a Smartsheet account, click on "Create one" and follow the directions. Note, you must use your fhda email address to access this form.

Once you've opened the form, please click the link below and watch the video to learn how to complete the form and for a description of eligible expenses. When completing the Annual Budget Form, only new items (equipment, software, etc.) should be requested. Do not include routine items, ongoing purchases, or lottery-funded items (office supplies, instructional material supplies, etc.).

https://foothilldeanza-my.sharepoint.com/personal/20078222_fhda_edu/_layouts/15/stream.aspx?id=%2Fpersonal%2F20078222%5Ffhda%5Fedu%2FDocuments%2FAnnual%20Budget%20Preview%20Video%2Emp4&ct=1681228475714&or=CNT&cid=48569909-937d-327c-348a-3c0c1b5b24a7&ga=1

End of Annual Budget

This form is completed and ready for acceptance.
