

Rubric Comprehensive Program Review 2023

Instructional Discipline Template

A. Program Information

Narrative Criteria

The Program Mission Statement

- clearly states the purpose of the program
- indicates the primary function
- indicates the activities of the program
- describes the programs' aspirational goals for the future and what the program hopes to achieve
- reflects the program's priorities and values
- indicates who the students and/or stakeholders are
- is aligned to the college mission statement
- is clear and concise

- Meets Expectations
 Needs Improvement

Feedback

A new college mission statement was approved by the college and the BOT in Fall 2023. Please review the program mission statement to align with the college mission statement: <https://foothill.edu/2030-foothill/mission-review-committee.html>

B. Enrollment Trends

Data Criteria

- The data shows that the program is making progress towards accomplishing their goals (The data is in alignment with the program's goals).

Narrative Criteria

The narrative response...

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

Data

- Meets Expectations
 Needs Improvement

Narrative

- Meets Expectations
 Needs Improvement

Feedback

Continue to strategize how you will increase enrollment. Think about ways the college can support this.

C. Enrollment by Student Demographics

Data Criteria

- The data shows that the program is making progress towards accomplishing their goals (The data is in alignment with the program's goals).

Narrative Criteria

The narrative response...

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

Data

- Meets Expectations
- Needs Improvement

Narrative

- Meets Expectations
- Needs Improvement

Feedback

We recommend you actively participate in the college 13-55 action plan. How will you increase student retention for the black and Latin X population?

D. Overall Student Course Success

Click the link below to view the program's Course Success by Modality data

https://foothilldeanza-my.sharepoint.com/:f/g/personal/10771097_fhda_edu/EvAWIA883IZEvnoRGBXt4RkBzT8NbCHSRANRq3TVkHj_TA?e=LjaKXc

Data Criteria

- The data shows that the program is making progress towards accomplishing their goals (The data is in alignment with the program's goals).

Narrative Criteria

The narrative response...

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

Data

- Meets Expectations
- Needs Improvement

Narrative

- Meets Expectations
- Needs Improvement

Feedback

What are additional ways to support the students? The supplemental instruction is an excellent first step. Continue to explore other resources.

E. Disproportionate Impact

Click the link below to view the program's Disproportionate Impact data

https://foothilldeanza-my.sharepoint.com/:f/g/personal/10771097_fhda_edu/EvAWIA883IZEvnoRGBXt4RkBzT8NbCHSRANRq3TVkHj_TA?e=LjaKXc

Data Criteria

- The data shows that the program is making progress towards accomplishing their goals (The data is in alignment with the program's goals).

Narrative Criteria

The narrative response...

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

Data

- Meets Expectations
- Needs Improvement

Narrative

- Meets Expectations
- Needs Improvement

Feedback

Consider why there is disproportionate impact with Filipinx, Latinx, White, Female, Veterans and Low income groups.

F. Regular and Substantive Interaction

Narrative Criteria

The narrative response...

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

Narrative

- Meets Expectations
- Needs Improvement

Feedback

n/a

G. Summative Evaluation

Overall, the Comprehensive Program Review

- Meets Expectations
- Needs Improvement

Feedback

Continue to work on increasing enrollment and equitable outcomes for all student populations.

This form is completed and ready for acceptance.

Career and Technical Education Programs Rubric 2023

A. Re-Accreditation Information

2. Did the program maintain accreditation?

- The program was reaccredited and received commendations or citations or recommendations - Meets Expectations
- The program was put on probation - Needs Improvement

5. What actions has the program taken to address the accreditation citations/recommendations? What barriers has the program faced in implementing improvements?

Did the program make the required improvements?

- The program was able to take actions and received the needed support to take the actions - Meets Expectations
- The program was not able to take actions to improve because it did not get the support needed from the college - Needs Some Improvement
- The program had the needed support to take actions but did not act or is limited in direction from the accreditor to take actions - Needs Major Improvement
- Not Applicable (The program did not receive recommendations)

Feedback

The clinical coordinator position is needed. Has the program requested this position? The college may need to see evidence of this recommendation.

B. Advisory Board

1. Did the program hold an annual advisory board meeting each year of the five-year cycle?

2. Did the program submit the advisory board meeting minutes each year of the five-year cycle?

3. Did the program include the web address/link to the online minutes?

- Yes the program held an annual meeting of the advisory board and submitted the minutes - Meets Expectations
- No, the program did not hold an annual meeting of the advisory board and/or did not submit the minutes - Needs Improvement

4. Were there any advisory board commendations/special mentions identified?

- The program received commendations - Meets Expectations
- Not Applicable

5. Are there any identified actions for improvement or recommendations based on feedback from the program's advisory board?

6. What actions has the program taken to address recommendations made by the Advisory Board? What barriers has the program faced in implementing improvements?

- The program was able to take actions or investigate the recommendations and received the needed support to proceed - Meets Expectations
- The program was not able to take actions or investigate because it did not get the support needed - Needs Some Improvement
- The program had the needed support to take actions but did not act or is limited in direction from the advisory board to take actions - Needs Major Improvement
- Not Applicable (The program did not receive recommendations)

Feedback

We recommend submitting a request in writing to show the clinical coordinator position is a recommendation from the advisory board and CoAEMSP.

C. Regional Labor Demand

Click the link below to view program data.

1. In the data table above, what does the regional labor demand data trend indicate?

- Labor demand has an upward trend or is projected to be flat - Meets Expectations
- Labor demand is projected to decrease - Needs Improvement

2. Describe the regional demand for labor in this sector. If the projected data trend shows no change/flat, an increase, or decrease in labor demand, explain why.

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program

- Meets Expectations
- Needs Improvement

Feedback

The decrease in labor supply has resulted in a shortage. How will the program address this?

D. Regional Labor Supply

Click the link below to view program data.

1. In the data table above, what does the regional labor supply data trend indicate?

- Labor supply has a downward trend or is projected to be flat - Meets Expectations
- Labor supply is projected to increase - Needs Improvement

2. Describe the regional supply for labor in this sector over the last five years. If the data trend shows no change/flat, an increase, or decrease in labor supply, explain why.

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program

- Meets Expectations
- Needs Improvement

Feedback

What are some contributing factors? How will the program address this?

E. Regional Wages

Click the link below to view program data.

1. In the data table above, what does the wage data trend indicate?

- The occupational wage trend increased or stayed flat - Meets Expectations
- The occupational wage trend decreased - Needs Improvement

2. Describe the regional trend for wages in this sector over the last five years. If the data trend shows no change/flat, an increase, or decrease in wages, explain why.

Narrative Criteria

- aligns with data
- is informed by data

- is within the control of the program

- Meets Expectations
- Needs Improvement

Feedback

N/A

F. Program 13.5 Course Completion

Program 13.5 Course Completion					
Unduplicated Headcount	2017-18	2018-19	2019-20	2020-21	2021-22
Child Development	99	72	86	102	92
Dental Hygiene	47	97	99	119	114
Emergency Medical Services	100	96	82	52	41
Horticulture	50	57	44	44	26
Photography	0	0	0	0	1
Radiologic Technology	42	44	42	42	47

CTE courses offered between 2017-18 and 2021-22 that were used to retrieve completion counts include the following:

Child Development: CHLD 1, 2, 8, 50A, 50D, 51A, 54ABD, 56, 56N, 59, 63N, 71-74, 80ABC, 82, 86AB, 88, 88B, 89, 90BC, 91, 95, 53NC, 53NP.

Dental Hygiene: DH 50, 70R, 200L, 300AB, 302, 304, 305ABCD, 308, 310, 312, 314, 316AB, 318, 320ABCD, 322, 324, 326ABC, 328ABC, 330, 332, 350ABC, 352, 354, 356.

Emergency Medical Services: EMS 50, 52, 52A, 53, 53A, 60AB, 61AB, 62AB, 63AB, 64AB, 203.

Horticulture: HORT10, 15, 21-26, 30, 31, 40, 45, 52CEGH, 54ABCJKL, 55A, 60BCDFJ, 80ABCDI, 90CDGHIMPQSUVXYZ, 91AC

Photography: PHOT 4ABC, 11, 11H, 72, 74AB.

Radiologic Technology: RT 50, 51ABC, 52D, 53, 53ABCD, 54ABC, 55ABC, 61AB, 62ABC, 63, 63ABC, 64, 65, 70AB, 72, 74, 75, 200L, 53AL, 53BL, 53CL.

1. In the data table above, what does the data trend indicate about the number of students completing the 13.5 CTE units each year in the last five years within your program?

- The number of students completing 13.5 units increased over the 5 year period or stayed flat over the 5 year period - Meets Expectations
- The number of students completing 13.5 units decreased over the 5 year period - Needs Improvement

2. If the data trend shows no change/flat, an increase, or decrease in the number of students completing the 13.5 CTE units, explain why.

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program

- Meets Expectations
- Needs Improvement

Feedback

What action does the program plan to take to ensure students complete the program? How will the program ensure students fill out the petition for graduation?

G. Program Graduate Employment Rates

Click the link below to view program data.

<https://foothill.edu/programreview/prg-rev-docs/cte-graduate-employment-rates-2023-24.pdf>

1. In the data table above, what does the graduate employment rate indicate for certificate/degree completers (e.g., Within one year after Community College Completion)?

- Employment rate is between 100% and 80% - Meets Expectations

Employment rate is less than 80% - Needs Improvement

2. Describe the graduate employment rate trend for both certificates and degrees. If the projected data trend shows no change/flat, an increase, or decrease, explain why.

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program

Meets Expectations

Needs Improvement

Feedback

Evaluate if the employment rate trend correlates with the number of completers.

H. Summative Evaluation

Overall, the Career & Technical Education Addendum

Meets Expectations

Needs Improvement

Feedback

Continue to work on program completion documentation.

This form is completed and ready for acceptance.