Pass the Torch Rubric
A. Program Mission Statement

Narrative Criteria

The Program Mission Statement
- clearly states the purpose of the program
- indicates the primary function
- indicates the activities of the program
- describes the programs' aspirational goals for the future and what the program hopes to achieve
- reflects the program's priorities and values
- indicates who the students and/or stakeholders are
- is aligned to the college mission statement
- is clear and concise

☑ Meets Expectations

☐ Needs Improvement

Feedback

N/A

B. Sense of Community

3. Why is this outcome important to your program? What do you want the college to understand about your program and the data?

Narrative Criteria

- aligns with data
- is informed by data
- connection between outcome and program/unit goals

☑ Meets Expectations

☐ Needs Improvement

4. How will this outcome be measured?

Narrative Criteria

- information about why this data approach was identified
- consideration of the data collection/analysis timeline
- thinking about how data may inform the program/unit's planning efforts

☑ Meets Expectations

☐ Needs Improvement

5. Describe the proposed actions or next steps to maintain or improve the data by student group.

Narrative Criteria

FOOTHILL-DE ANZA
Community College District

PRECISION CAMPUS

- actions are informed by data
- actions are within department control
- actions are demonstrable (what are the deliverables)
- outcomes are measurable
- possible to accomplish including short term, as well as long term (e.g., aspirational and practical)

☑   Meets Expectations

☐   Needs Improvement

Feedback

N/A

C. Perceived Study Skills

6. Why is this outcome important to your program? What do you want the college to understand about your program and the data?

Narrative Criteria

- aligns with data
- is informed by data
- connection between outcome and program/unit goals

☑   Meets Expectations

☐   Needs Improvement

7. How will this outcome be measured?

Narrative Criteria

- information about why this data approach was identified
- consideration of the data collection/analysis timeline
- thinking about how data may inform the program/unit's planning efforts

☑   Meets Expectations

☐   Needs Improvement

8. Describe the proposed actions or next steps to maintain or improve the data for each student group.

Narrative Criteria

- actions are informed by data
- actions are within department control
- actions are demonstrable (what are the deliverables)
- outcomes are measurable
- possible to accomplish including short term, as well as long term (e.g., aspirational and practical)

☑   Meets Expectations

☐   Needs Improvement

Feedback

> N/A

D. Course Success for Tutees

9. What do you observe in the data? What do you want the college to understand about your program?

Narrative Criteria

- aligns with data
- is informed by data
- Is within the control of the program

☑ Meets Expectations

☐ Needs Improvement

10. Describe the proposed actions or next steps to maintain or improve the data by student group.

Narrative Criteria

- Actions are informed by data
- Actions are within department control
- Actions are demonstrable (what are the deliverables)
- Outcomes are measurable
- Possible to accomplish including short term, as well as long term (e.g., aspirational and practical)

☑ Meets Expectations

☐ Needs Improvement

Feedback

> N/A

E. Service Area Objective Addendum

1. What are the service area outcomes & strategic objectives for the coming year?

Narrative Criteria

- Outcomes/objectives are informed by data
- Outcomes/objectives are within department control
- Outcomes/objectives are demonstrable/actionable
- Outcomes/objectives are measurable
- Possible to accomplish including short term, as well as long term (e.g., aspirational and practical)

☐ Meets Expectations

☑ Needs Improvement

2. What is your implementation plan for the above-mentioned objectives?

Narrative Criteria

- Actions are informed by data
- Actions are within department control
- Actions are demonstrable
- Outcomes are measurable
- Possible to accomplish including short term, as well as long term (e.g., aspirational and practical)

☑ Meets Expectations

☐ Needs Improvement

Feedback

> We feel that looking to 2027 is too far, since the question asks for the upcoming year.

F. Enrollment Trends

1. What do you observe in the data above in relation to your goals? What do you want the college to understand about the headcount in your program?

2. What actions does your program plan to take?

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

☑ Meets Expectations

☐ Needs Improvement

Feedback

> N/A

G. Enrollment by Student Demographics

4. What do you observe in the data above in relation to your goals? What do you want the college to understand about enrollment by gender in your program?

5. What actions does your program plan to take?

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

☑   Meets Expectations

☐   Needs Improvement

7. What do you observe in the data above in relation to your goals? What do you want the college to understand about enrollment by ethnicity in your program?

8. What actions does your program plan to take?

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

☑   Meets Expectations

☐   Needs Improvement

Feedback

[object Object]

H. Course Success for Tutors

10. What do you observe in the data above in relation to your goals? What do you want the college to understand about course success in your program?

11. What actions does your program plan to take?

Narrative Criteria

- aligns with data
- is informed by data
- is within the control of the program
- has measurable outcomes

☑   Meets Expectations

☐   Needs Improvement

Feedback

N/A

I. Summative Evaluation

Overall, the Comprehensive Program Review

☑   Meets Expectations

☐   Needs Improvement

Feedback

N/A

This form is completed and ready for acceptance.