

## Senate Meeting June 16<sup>th</sup> 2014

Meeting called to order at 2:00 p.m.

Dolores Davison (President), Isaac Escoto (Vice-President/CCC Chair), Robert Cormia (Secretary/Treasurer), Katherine Schaefer (Adjunct Faculty), Roseann Berg (BHS), Lisa Drake (BSS), Steve Batham (BSS), Tobias Nava (CNSL), Janis Stevenson (FA), Kate Jordahl (FA), Mary Thomas (LRC), Kacy Takamoto (LA), David Marasco (PSME), Patrick Morriss (PSME), Craig Gawlick (Classified Liaison), Adiel Velazquez (Student Liaison)

Members absent: Katy Ripp and Don MacNeil; liaisons absent were Meredith Heiser

Guests: David Morse (ASCCC President-Elect), John Freitas (ASCCC Area C Representative), Michelle Grimes-Hillman (ASCCC South Representative), Lisa Markus (for Meredith as FA liaison), Judy Baker, Daphne Small, Rich Hansen, LeeAnn Emanuel, Erika Onugha, Teresa Zwack, Joshua Rosales (student), Lilliana Gullien (student)

Announcements: Retreat is this Friday at Bruce McLeod's house in Palo Alto at 2:30 p.m.

Minutes from June 2<sup>nd</sup> (Batham, Marasco) passed by voice

Consent calendar: Chairs for tenure committee - approved by voice (Marasco, Thomas)

### Committee Reports

- Academic Integrity - no report
- CAC - no report
- APM did not meet
- COOL committee met on Wednesday, discussed what was accomplished this year and goals for next year, and what is going on in the larger online world
- OEI executive director position should be announced today - pilot colleges for OEI will be announced Wednesday. Holcroft will serve as liaison for Foothill if we are chosen.
- Commencement is finished with their work. Note new start time 6:30 p.m.
- Curriculum - Several ADTs are going to the Board tonight for approval, making a total of 20. Check with Cori and Bernie if you have a change on lecture lab. Last CCC meeting is tomorrow.
- PaRC comments on the workgroups: All work group presented reports, reflecting on their objectives. Workforce discussed by Cormia. Discussed achievement gap in both basic skills and transfer. OPC reported, and Bernata gave a budget update. Dolores commented there was a budget update from Scott Lay.
- Surprise visit from three of the Statewide Senate officers to honor Dolores for

- Senate president service (Morse, Fretas, Hillman)
- Professional Development Committee: program finalized for Foothill Opening Day in the fall; the focus will be on student equity.

#### Item 1: Student Activities position

Rich Hansen (FA): discussed plan to change student activities position from faculty to administrative or classified, which Rich stated was a negotiated item. FA wants to make sure that the job is protected. Rich asked Senate what we thought about it. There was a comment that the leadership classes are not scheduled to be offered this summer. A concern was expressed that this plan would give faculty work to a classified position. Kimberlee shared that she was aware of the proposed change and that it was a negotiable item. A student commented that they had benefitted from Daphne's leadership courses. Another student commented that they had just found out about it, and didn't understand the reason for it. Rich stated that at De Anza this was a faculty position, and from this perspective, and from a primary reliance perspective, it is a faculty issue. A comment was made that this 'action' was coming at the end of the term, with concern that it is being rushed and something might happen over the summer when Senate wasn't here. Further, there is a need to comment on retention of the person and program. This hasn't gone through PaRC or the Senate, Daphne has been here as faculty since 2000, and it has been a faculty position for 30 plus years. Question was asked about the discipline/FSA associated with this area, the answer is that the discipline is counseling. So this (leadership courses) could be taught by anyone who meets min quals for counseling. Position teaches about 30% (Leadership classes). Proposal is to eliminate the faculty position, and to eliminate the classes is the first step in that. In CTE, a pattern was not to offer the courses, and then have the affected faculty teach in another area where they have an FSA. Daphne spoke to the connection between student government and shared governance, and how the courses taught teach students how to be effective leaders. Where students do not have the instructional exposure to be effective leaders makes them less effective as student leaders. At SJSU there is a social science major, where the leadership course can transfer. Comment that we are not yet in a place to make a decision as we do not have all the information, but we would act to request that the administration not move forward with eliminating the position and that we resume discussion in the fall. Kate Jordahl made a comment that this situation sounds a lot like the conversation held in Senate last week about what classified and faculty does. There was comment about the composition of the job being part instructional (30%) and part activities (70%). Holcroft commented that we lack a lot of information and are not in a position to make any decision or recommendation today, but we are concerned about something happening over the summer. Holcroft agreed to follow the situation over the summer.

Item 2: Erica Onugha presented the Equity Work Group's annual reflections . The work group met all its goals for this year:

1. Produce student equity plan
2. Operationalize the student equity plan (creating a shortened version of the plan)
3. Collaborate with the Professional Development Committee to start a campus

conversation about equity.

Hosted P/D workshops throughout the year and the full P/D event on April 18<sup>th</sup>.

Student equity workgroup was created in November 2013, initial work in fall-winter, and after a March 11<sup>th</sup> update, furious activity in spring; the plan grew from 14 pages to 73 pages. We need to create a plan for the next three years; the main goal is to increase course success rate for African America, Latino, and Filipino/Pacific Islander students by 3 percentage points over 3 years. State had us look at 5 indicators:

- Access
- Course completion
- ESL
- Degree and certificate
- Transfer

2010 plan very different from the 2014 plan. The 2010 plan was about hard conversations, while the 2014 plan is data driven with an emphasis on course success, probation, and completion in ESL and Basic Skills classes. There was a comment that diversity in faculty is very important, and that addressing that diversity can be helpful in increasing the success rates in affected groups Equity will present this at PaRC for approval. State is allocating \$70M from the State for equity.

Item 3: The Basic Skills work group presented their annual reflections.

1. Math Summer Bridge program increased to 120 students (92% completed the program) Summer Bridge allows students who place into basic skills to increase their math skills (self identified as misplaced)

2. Embedded tutors

- in Math My Way
- a new component was to embed tutors in transfer level courses, challenges in finding eligible tutors, and getting students to consistently come.

3. Analysis of student needs in underrepresented groups – the group did not have time to address this goal.

Item 4: Robert Cormia presented the Workforce Work Group's annual reflections. They met their goals:

1. Track Perkins funding better
2. Continue presentations on workforce programs to familiarize campus community with them
3. Update the workforce website

Item 5: SLO coordinators end of the year report - Katherine Schaefer discussed becoming more familiar with the SLO process in BSS. Katherine would like to become more involved with workshops, and mentioned some in fall, winter, spring next year, specially for part-time faculty. Discussion about how to help people stay on top of SLOs. Need coordination for people who teach the same course. Suggestion to work with Professional Development Committee. Patrick Morriss (Math) commented that having P/T faculty do SLOs when they aren't paid for it is a lot to ask. Comment from Kimberlee Messina that the administration doesn't expect P/T faculty to do something not paid for.

Item 6: Counseling resolution (brought forward for action, second read). Resolve that administration not hire paraprofessionals for counseling. Motion to approve the counseling resolution (Thomas, Morasci)

Item 7: Cormia presented the budget with the comment that we are spending at a rate of \$10K a year, and dues only bring in about \$5K annually, so we can only spend like this for another 2-3 years, especially as we may end up having to pay our statewide dues again (\$4K) which would be budget busting.

Isaac Escoto read the resolution for Dolores for her service of 16 years, mentioned encouragement and coordination, guidance and serving on committees, playing a significant role on college committees; resolution was approved by acclamation.