

FOOTHILL COLLEGE
College Curriculum Committee
Cross-Listing Course Policy

Courses to be considered for cross-listing are those of an interdisciplinary/multi-disciplinary nature. A rationale for it being necessary to cross-list a course will explain the following (while making evident in the course outline of record):

- How the course fits in the curriculum of each department.
- How course content crosses over two disciplines.
- How cross-listing particular courses will benefit our students.

Where applicable, the initiator will indicate the following:

- Necessary minimum qualifications for faculty in each discipline.
- Shared teaching responsibilities.
- How seat counts will be shared.

In order for successful implementation of cross-listed courses to occur, it is imperative that clear communication takes place between departments/divisions. For this reason, we ask that faculty from both departments/divisions as well as deans from both departments/divisions provide a signature, confirming conversation has taken place regarding the considerations listed above.

General Information and Procedures

Students may only receive course credit for one of the cross-listed courses. Unless otherwise noted, a cross-listed course will not be open to a student with credit in the course's counterpart in another department/division. This information will be noted on the college catalog, as well as course schedule (e.g., SOC 10: not open to students with credit in PSYC 10).

It is best practice for courses to share the same course number, so as to be clear to students when a course is cross-listed. Cross-listed courses share the same course title, units, hours, course description, transfer and degree status, and general education status.

Cross-listing proposals will be submitted to the curriculum coordinator for inclusion in the following College Curriculum Committee (CCC) meeting agenda. If through prior discussion, an agreement on which department will be the "primary department" for the course has not been reached, this will be determined by the CCC. Final approval of course cross-listing will be determined by the CCC.