

RE: Resource Requests - Program Review Template

Debbie Lee

Sent: Wednesday, September 09, 2015 2:17 PM

Thanks for passing this on for our review.

Feedback: Overall, I like the new format. The form is much more concise, clearer and no doubt, will be less of a maze for faculty to complete.

Comprehensive Review:

1. Could you add under 3E: Clearly explain how the request supports your program's objectives and state which OPC guiding principle this item falls into. (i.e., don't just state "equity"; explain how the request will support your program's equity goals.)

2. Do faculty requests fall in program reviews any more?

Annual Review:

1. I'd like to see section 1 and questions 2A, 2B from the comprehensive added to this document. When OPC made decisions on resource requests, we wanted to know the enrollment trends. For example, when a dept asked for lab equipment, we wanted to know how many students were served and if the enrollment for the courses were increasing or decreasing, so that we could determine whether or not the amount requested was in alignment with the enrollment trends.

I also think that when the dept looks at the completion rates, that will help the dept come up with the objectives & resource requests.

Lastly, it helps the OPC members in that we are looking at just one document rather than looking all over for the dept data.

2. I'd like to see Questions 3C and 3D from the comprehensive added to this document. Once again, this helps OPC in determining whether or not the resource requests are justified.

3. See my #1 comment for the comprehensive review.

4. Faculty requests? Is there going to be a separate document for these since OPC does not rank the faculty requests?

Bernata: Right now, the rubric, guiding principles, etc... are not on the OPC website. I'm assuming that this will have to be up prior to the forms going out to the depts. Does PaRC still need to approve the guidelines we're going to use this year?