

VRC Checklist

Apply for admission to Foothill De Anza Community College District

Online application website:

<https://www.openccapply.net/gateway/apply?cccMisCode=422>

Apply for Financial AID (FAFSA) <https://studentaid.gov/h/apply-for-aid/afsa> and save your confirmation page

Apply for Veteran Educational Benefits

Application for VA Benefits (VA Form 22-1990): <https://www.va.gov/education/how-to-apply/> and save your confirmation page

OR

Change School of Training or other Veteran Education Benefits (VA Form 22-1995): <https://www.va.gov/education/change-gi-bill-benefits/> and save your confirmation page

Contact a certifying official

Please have the following documents for the certifying official:

- DD-214 (Ch. 33, Ch. 31/VRE, Ch. 35 Sponsor, MGIB-SR/1606) or N.O.B.E. (MGIB-SR/1606) Certificate of Eligibility Letter (COE) or confirmation page after you apply
- PO Authorization (Ch. 31/VRE)-please check with your VRE Counselor
- Financial Aid (FAFSA) Confirmation page
- Signed Student Responsibility Form

If you have any questions about forms, please contact the [Foothill VRC](#)

Request electronic transcripts

- Official Transcripts from ALL previously attended Colleges (for international colleges please contact a counselor in the VRC)
- Official Joint Service Transcripts (JST'S) <https://jst.doded.mil/jst/> (JST's not applicable to Dependent Student using Chapter 35)

[Information about transcript evaluations and transcript types](#)

Schedule an appointment with the veterans counselor

Must complete a Veterans Education Plan for Veteran Educational Benefits

Submit a Request for Enrollment Certification form AFTER you have met with the Veteran Resource Center Counselor

To remain eligible for Priority Registration you must:

- Declare a major and select a goal in My Portal
- Complete a New Student Orientation
- Have an education plan in DegreeWorks that includes classes for the quarter you want priority registration
- Meet the state requirements for priority registration (i.e. 2.0 GPA, less than 100 attempted credits)